



Cincinnati Metropolitan Housing Authority Self Certification
SECTION 3 BUSINESS CONCERN APPLICATION AND RENEWAL FORM

NEW APPLICATION

RENEWAL APPLICATION

Type of Business: Corporation Partnership Sole Proprietorship Joint Venture LLC MBE WBE
(please attach supporting documentations)

Business Name: _____

Business Address/City/State/Zip: _____

Website: _____ Business Phone Number: _____ Fax: _____

Contact Person: _____ Phone: _____ Email: _____

BRIEF DESCRIPTION OF SERVICES PROVIDED: _____

(Input business name) _____ self-certifies it meets the eligibility requirements as a Section 3 Business Concern based on the below criteria. Check all that apply (at least one must be checked):

- Category 1
51 percent or more of the business is owned by Section 3 residents (Public Housing residents or persons who live in or nearby HUD-assisted projects are located and household income falls below HUD-income limits); **or**
- Category 2
At least 30 percent or more of the business permanent full-time employees include Section 3 Residents; **or** they met the definition of a Section 3 Resident within 3 years of date of first hire; **or**
- Category 3
HUD Youthbuild programs being carried out in the metropolitan area (or Nonmetropolitan County) in which the section 3 covered assistance is expended; **or**
- Category 4
A business that notes a commitment to subcontract in excess of 25 percent of the total dollar awarded of HUD funded subcontracts to a Section 3 business concern that meets one of the first two qualifications above to the greatest extent feasible.

Note: CMHA may require additional documentation and information as needed if your business qualifies for a contract award. Also, your business will be listed on a searchable CMHA online database used by other agencies, developers, and contractors that receive HUD funds to help fulfill certain HUD funded contracts or meet their Section 3 obligations. Section 3 residents also use the database to identify businesses that may have training and/or employment opportunities

If you have any questions about this form, please call Jacquetta Brown, at **(513) 977-5683**, or send email to Section3@Cintimha.com.

"I hereby certify that the information provided on this form is true and correct, and understand any falsification of any of the information could subject me to punishment under the law."

Signature _____ Date _____

Authorized Signer

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low-or very-low income residents in connection with projects and activities in their neighborhoods.