



Cincinnati Metropolitan Housing Authority  
Crosley Commons II Auditorium  
1635 Western Avenue  
Cincinnati, Ohio 45214

**CMHA BOARD OF COMMISSIONERS**

**REGULAR MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, Ohio**

**Tuesday, June 24, 2014**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

- 1. Call Meeting to Order**
  - 2. Roll Call**
  - 3. Approval of Minutes**
  - 4. J-RAB**
  - 5. Public Comment**
  - 6. Discussion of Secretary Recommendations**
    - 6A. Financial Report with Collection Losses**
    - 6B. Request Approval to Solicit Bids**
    - 6C. Resolutions – Approve Contract Renewals**
    - 6D. Resolutions - Award Construction Contracts**
    - 6E. Adopt a Resolution – General**
  - 7. Development Update – Mt. Healthy & Forney Lane**
  - 8. Executive Session - Personnel**
  - 9. Adjourn**
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

**--Regular Board Meeting – May 27, 2014**

**(Enclosure #1) (Karen BOUQUET) (Roll Call)**

**IV. J-RAB**

**(Enclosure #2) (Delorise Calhoun)**

**V. PUBLIC COMMENT**

## **VI. DISCUSSION OF SECRETARY RECOMMENDATIONS**

The following recommendations are offered for the Board of Housing Commissioners approval:

### **6A.1. Approval of the Financial Report**

1. **Resolution #4638** – Approving the Financial Report for the month of May 2014 with Collection Losses  
(Enclosures #3) (Reema Ruberg) (Roll Call)

### **6B. Request Approval to Solicit Bids for the following items:**

**Resolution #4639** - Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. **2014-4004-Development-Consulting Services for the Development of the Disabled in Mt. Healthy.**  
Procurement of a vendor to provide consulting services related to the Mt. Healthy project design for maximum integration with the community, dwelling unit design input, consultation for changes during construction (if needed), commercial building design input, funding alternatives, and service delivery.  
(Enclosure #4) (Bill Walters) (Roll Call)

### **6C. Contract Renewals:**

1. **Resolution #4640** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into a Contract with ProSource through Ohio's Cooperative Purchasing Act for Contract 2014-8008: Copier Hardware, Lease and Maintenance in a Not-To-Exceed Amount of \$129,576 to be paid by Program and Administrative Funds  
(Enclosure #5) (Jason Best/Bill Walters) (Roll Call)

### **6D. Adopt a Resolution to Award the following Construction Contracts:**

1. **Resolution #4641** –Resolution Authorizing the Chief Executive Officer of The Cincinnati Metropolitan Housing Authority to Enter into a Contract with Knipp Builders for Solicitation Number 2014-3045-1: Renovation of 3021 & 3027 Kinmont Ave. for an Amount Not to Exceed \$458,750 using Replacement Housing Factor Grant Funds  
(Enclosure #6) (Charlie Murray/Jim DeNu) (Roll Call)
2. **Resolution #4642** Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into a Contract with G.L. Staley Construction for Solicitation Number 2014-3045-2: Renovation of 3345 Sherlock Ave. for an Amount Not to Exceed \$532,000 Using Replacement Housing Factor Grant Funds  
(Enclosure #7) (Charlie Murray/Jim DeNu) (Roll Call)

### **6E. Adopt a Resolution – General**

1. **Resolution #4643** – Resolution Authorizing the Amendment of the Personnel Policy of the Cincinnati Metropolitan Housing Authority  
(Enclosure #8) (Lisa Thomas) (Roll Call)

2. **Resolution #4644 - Resolution Authorizing the Disposition of 211 East Broadway and Delegating the Authority to the Chief Executive Officer to Submit an Inventory Removal Application to the U.S. Department of Housing and Urban Development Special Applications Center**  
(Enclosure #9) (Angela Stearns) (Roll Call)
3. **Resolution #4645 - Resolution Authorizing the Disposition of 1 Linden Street and Delegating the Authority to the Chief Executive Officer to Submit an Inventory Removal Application to the U.S. Department of Housing and Urban Development Special Application Center**  
(Enclosure #10) (Angela Stearns) (Roll Call)
4. **Resolution #4646 - Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract with Various Vendors for Solicitation 2014-1027: Qualified Vendors List for Parts, Supplies and Materials In A Not-To-Exceed Amount of \$100,000.00 Per Five Year Contract Agreement Per Individual Asset Management Project (AMP) Budget**  
(Enclosure #11) (Bill Walters) (Roll Call)
5. **Resolution #4647 - Resolution Authorizing the Adoption of a Key Policy for the Cincinnati Metropolitan Housing Authority and its Properties**  
(Enclosure #12) (Joy Gazaway) (Roll Call)
6. **Resolution #4648 - Resolution Authorizing Training, Travel & Per Diem Expense for Commissioner Marisa Spears at the National Alliance of Resident Services in Affordable and Assisted Housing (NARSAAH) September 17-20, 2014**  
(Enclosure #13) (Roll Call)
7. **Resolution #4649 - Resolution Appointing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority as Chief Executive Officer of Lincolnview, Inc. and Resolution Appointing the CMHA Staff Positions of Chief Operating Officer, Controller, and General Counsel as Commensurate Positions within Lincolnview, Inc.**  
(Enclosure #14) (Reema Ruberg) (Roll Call)
8. **Resolution #4650 - Resolution Appointing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority as Chief Executive Officer of the Reserve on South Martin, G.P. and Resolution Appointing the CMHA Staff Positions of Chief Operating Officer, Controller, and General Counsel as Commensurate Positions within the Reserve on South Martin, G.P.**  
(Enclosure #15) (Reema Ruberg) (Roll Call)
9. **Resolution #4651 - Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Execute a Grant of Easement at 52 Washington Terrace to Duke Energy Ohio, Inc.**  
(Enclosure #16) (Joy Gazaway) (Roll Call)
10. **Resolution #4652 - Resolution Authorizing the Cincinnati Metropolitan Housing Authority to Participate in Intergovernmental Agreements with the City of Cincinnati**  
(Enclosure #17) (Bill Walters) (Roll Call)

11. **Resolution #4653 - Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into a Contract with Dell Financial Services through Ohio's Cooperative Purchasing Act for Contract 2014-8009: Computer Equipment and Accessories in a Not-To-Exceed Amount of \$175,000 to be Paid with Capital Grants (BLI 1406), and Other Program and Administrative Funds**  
(Enclosure #18) (Bill Walters) (Roll Call)
- VII. A. Development Update – Mt Healthy - (Enclosure #19)
- B. Forney Lane Street Improvement – Update - 8(Enclosure #20)
- VIII. Executive Session – Personnel
- IX. **Adjourn**

**Cincinnati Metropolitan Housing Authority**

**Board of Commissioners**

**Mr. William Myles, Chair**  
**Ms. Marisa Spears, Vice-Chair**  
**Mr. Bernard Fiedeldey**  
**Ms. LaVerne Mitchell**  
**Mr. Thomas Weidman**  
**Mr. Edward R. O'Donnell**  
**Mr. Kevin M. Moore**