



Cincinnati Metropolitan Housing Authority  
Crosley Commons II Auditorium  
1635 Western Avenue  
Cincinnati, Ohio 45214

**CMHA BOARD OF COMMISSIONERS**

**REGULAR MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, Ohio**

**Tuesday, September 30, 2014**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

1. Call Meeting to Order
  2. Roll Call
  3. Approval of Minutes
  4. J-RAB
  5. Public Comment
  6. Presentations – Service Providers – (4)
  7. Discussion of Secretary Recommendations
  - 7A. Financial Report
  - 7B. Request Approval to Solicit Bids
  - 7C. Resolutions – Approve Contract Renewals
  - 7D. Resolutions - Award Construction Contracts
  - 7E. Adopt a Resolution – General
  8. Executive Session – Personnel, Litigation
  9. Board Update
  10. Adjourn
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

**--Regular Board Meeting – August 26, 2014**

**(Enclosure #1) (Karen BOUQUET/Dorothy Fowler) (Roll Call)**

**IV. J-RAB**

**(Enclosure #2) (Delorise Calhoun)**

**V. PUBLIC COMMENT**

**VI. Presentations – CMHA Linkages**

**1) Agency – Presenter – Helen Spieler**

**Resolution #4670 - Resolution Authorizing Approval for Habitat for Humanity to Gain Access to CMHA’s Community Spaces To Provide Informational Sessions to Advise Residents on What Types of Services Habitat for Humanity Offers Which May Lead to Home Ownership Opportunities and Self-Sufficiency for CMHA’s Residents  
(Roll Call)**

**2) Agency – Presenter – Dr. Daniel Buchanan**

**Resolution #4671 - Resolution Authorizing Approval for Unique U to Gain Access to CMHA’s Community Spaces for the Purpose of Providing Information and Training Sessions for CMHA’s Residents by Assisting in Developing a Better Approach to Controlling His or Her Own Health and Wellness Which May Include Controlling Hypertension, Obesity, and Arthritis. Unique U Will Also Provide Health Screenings Such as Blood Pressure Testing, PH Testing, and Body Mass Index (BMI) for CMHA’s Residents That Can Assist Residents in Moving Towards Self-Sufficiency  
(Roll Call)**

**3) Agency – Presenter – LaVerne Wiley, Sarah Mills, and Caren Burger**

**Resolution #4672 - Resolution Authorizing Approval for Health Care Access Now to Gain Access to CMHA’s Community Spaces for the Purpose of Providing Training and Information Sessions on Health Care Choices Ensuring CMHA’s Residents are Provided Opportunities for Obtaining Affordable Health Care Services According to the Needs of CMHA’s Residents  
(Roll Call)**

**4) Agency – Presenter –Michael Langford**

**Resolution #4673 - Resolution Authorizing Approval for Urban Minority Alcoholism and Drug Outreach Program of Cincinnati, Inc. to Gain Access to CMHA’s Community Spaces for the Purpose of Providing Training and Information Sessions on Substance Abuse Awareness in Attempting to Reduce Barriers that CMHA Residents Could Encounter in Achieving Self-Sufficiency  
(Roll Call)**

(Enclosure #3)

(Mary Kosik)

**VII. DISCUSSION OF SECRETARY RECOMMENDATIONS**

The following recommendations are offered for the Board of Commissioners approval:

**7A. Approval of the Financial Report**

**1. Resolution #4674 – Approval of the Financial Report - July/August 2014**

(Enclosure #4)

(Reema Ruberg)

(Roll Call)

**7B. Request Approval to Solicit Bids for the following items:**

**Resolution #4675 - Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

1. **2015-1020 – Asset Management – Grounds Maintenance Services** Procurement of a pool of contractors to provide routine grounds maintenance services to CMHA Properties.
2. **2014-3009 – Real Estate Construction and Development – Build out of CC4 at 1044 W. Liberty Street** Build out and conversion of warehouse space in the rear of 1044 W. Liberty Street (CCIV) for Procurement Office space.
3. **2014-5002 – Administration – Third Party Vendor to Provide Client Information Pertaining to Potential Program Violations** Procurement of a third party vendor to provide updated information on CMHA Housing Choice Voucher (HCV) and Asset Management residents pertaining to program violations.
4. **2014-5003 – Administration – Third Party Vendor for Economic Inclusion and Prevailing Wage Reporting Verification** Procurement of a third party vendor to provide verification of CMHA’s Economic Inclusion and Prevailing Wage Reporting.

(Enclosure #5)

(Bill Walters)

(Roll Call)

**7C. Contract Renewals:**

There are no contract renewals this month

**7D. Adopt a Resolution to Award the following Construction Contracts:**

1. **Resolution #4676 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into a Contract with D.A.G. Construction Company for Solicitation #2014-3005: . City West Box Retail for Daddy’s Daycare at 1540 (9 BAYS) Linn Street for the Amount of \$433,900**

(Enclosure #6

(Reema Ruberg/Joe Norton)

(Roll Call)

**7E. Adopt A Resolution – General**

1. **Resolution #4677 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into Option Agreements for the Development of Housing in the Village of Woodlawn**

(Enclosure #7)

(Joe Norton)

(Roll Call)

2. **Resolution #4678 - Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter into Option Agreements for the Development of**

## Housing in Crosby Township

(Enclosure #8)

(Joe Norton)

(Roll Call)

3. **Resolution #4679** - Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Execute Easements for Fair Market Value in Favor of the Metropolitan Sewer District of Cincinnati for its Quebec Heights Sewer Separation Project

(Enclosure #9)

(Angela Sterns /Joy Gazaway)

(Roll Call)

4. **Resolution #4680 Debt Collection Services** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into Contracts with Gila, Inc. and Tri-State Adjustments for Solicitation 2014-7001: Debt Collection Services in a Not to Exceed Amount of \$100,000 per Five Year Contract Agreement

(Enclosure #10)

(Angela Sterns /Joy Gazaway )

(Roll Call)

5. **Resolution #4681 – Architect and Engineering Services** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into the Contracts for Solicitation 2014-3051: General Architecture and Engineering Services with No Single Contract to Exceed \$500,000 per Five Year Agreement

(Enclosure #11)

(Bill Walters/Reema Ruberg)

(Roll Call)

6. **Resolution #4682** - Resolution to Adopt Proposed Changes to the Housing Choice Voucher (HCV) 2014-2015 Administrative Plan

(Enclosure #12)

(Lisa Isham)

(Roll Call)

7. **Resolution #4683** - Resolution to Adopt Proposed Changes to the Capital Statement and the 5 Year Plan

(Enclosure #13)

(Reema Ruberg/Joe Norton)

(Roll Call)

8. **Resolution #4684** - Resolution to Adopt Proposed Changes to the Admissions and Continued Occupancy Policy (ACOP)

(Enclosure #14)

(Clifton Pendergrass/Mary Kosik)

(Roll Call)

## VIII. **Executive Session** – Personnel, Litigation

## IX. **Board Update**

Cary Crossing Update/Informational Packet

(Enclosure #15)

(Reema Ruberg)

## X. **Adjourn**

**Cincinnati Metropolitan Housing Authority**

**Board of Commissioners**

**Mr. William Myles, Chair**

**Ms. Marisa Spears, Vice-Chair**

**Mr. Bernard Fiedeldey**

**Ms. Laverne Mitchell**

**Mr. Thomas Weidman**

**Mr. Edward R. O'Donnell**

**Mr. Kevin M. Moore**