



Cincinnati Metropolitan Housing Authority
CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Tuesday, January 31, 2017

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Approval of By-Laws**
 - 5. Presentations**
 - 6. J-RAB**
 - 7. Public Comment**
 - 8. Discussion of Secretary Recommendations**
 - 8A. Financial Report**
 - 8B. Request Approval to Solicit Bids**
 - 8C. Resolutions – Approve Contract Renewals**
 - 8D. Resolutions - Award Construction Contracts**
 - 8E. Adopt a Resolution – General**
 - 9. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

Regular Board Meeting and Annual Meeting–December 20, 2016

(Enclosure #1)

(Dorothy Peters)

(Roll Call)

IV. APPROVAL OF BY-LAWS

- 1. Resolution #4950 – Approval to Adopt By-Laws as Presented at the December 20, 2016 Meeting**

(Enclosure #3)

(Roll Call)

V. PRESENTATIONS –

Introduction of CMHA Six Sigma Team

VI. J-RAB

(Enclosure #4)

VII. PUBLIC COMMENT

No Requests to Speak Received

VIII. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

8A. Approval of the Financial Report

1. **Resolution #4951**– Approval of the Financial Report for December 2016

(Enclosure #5) (Reema Ruberg) (Roll Call)

2. **Resolution #4952**– Resolution Approving the December Write-Offs

(Enclosure #6) (Reema Ruberg) (Roll Call)

8B. Request Approval to Solicit Bids for the following items:

1. **Resolution #4953** - Resolution Providing Authorization To Proceed With The Request For Proposals And Solicitations For General Goods And Services From Outside Vendors

SOL 2017-3301 – Lead Assessments, Analyses and Reports
SOL 2017-3302 – Comprehensive Modernization of 7 E. McMillan

(Enclosure #7) (Bill Walters) (Roll Call)

8C. Contract Renewals:

1. **Resolution #4954** - Resolution Authorizing The Chief Executive Officer to Sign the First One Year Contract Extension Option With Adams, Stepner, Wolterman & Dusing, PLLC; Bricker & Eckler; Faulkner & Tepe, LLP; Finney Law Firm, LLC; Freund, Freeze & Arnold; Heis & Wenstrup Co., LPA; Manley Burke; and Marshall Dennehey Warner Coleman & Goggin PC for Solicitation 2016-7001; General Legal Services In an Amount Not to Exceed \$200,000 Per Year Funded By Asset Management, HCV, Affordable Housing, Development, And COCC

(Enclosure #8) (Bill Walters/Joy Gazaway) (Roll Call)

2. **Resolution #4955 - Resolution Authorizing The Chief Executive Officer to Sign the First One Year Contract Extension Option With Fleet Care Inc. and Elite Automotive LLC for Solicitation 2016-7102; Automotive Maintenance And Repair Services in an Amount Not to Exceed \$150,000 Per Year Funded By Asset Management, HCV, Affordable Housing, Development, And COCC**

(Enclosure #9)

(Bill Walters)

(Roll Call)

3. **Resolution #4956 - Resolution Authorizing The Chief Executive Officer to Sign the Second One Year Contract Extension Option With General Electric Security, Inc. DBA Dial One Security, Inc. For Solicitation 2015-1022; Fire Alarm Services in an Amount Not to Exceed \$450,000 Per Maximum 5-Year Contract Funded By Asset Management.**

(Enclosure #10)

(Bill Walters/Wylie Boddie)

(Roll Call)

8D. Adopt a Resolution to Award the following Construction Contracts:

No New Construction Contracts

8E. Adopt A Resolution – General

1. **Resolution #4957 - Resolution to Approve the RAD Master Relocation Plan**

(Enclosure #11)

(Gregory Johnson)

(Roll Call)

2. **Resolution #4958 – Resolution Authorizing Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Award a Contract for Employer Health Insurance Coverage to Humana**

(Enclosure #12)

(Lisa Thomas)

(Roll Call)

3. **Resolution #4959 - Resolution Authorizing The Chief Executive Officer Of The Cincinnati Metropolitan Housing Authority To Enter Into A Contract With Berardi + Partners, Inc.; City Studios Architecture, LLC; Creative Housing Solutions, Inc.; Dnk Architects, Inc.; Es Architecture And Development; GPD Group, Inc.; Hub & Weber Architects, PLC; John R. Grier, Architect Inc.; LDA Architects, Inc.; Moody Nolan LLC.; Oregon Group Architects, Inc.; And SFA Architects, Inc. For Solicitation 2016-4101 General Architectural Services In A Not-To-Exceed Amount Of \$500,000 Per Maximum 5-Year Contract From Development Funds.**

(Enclosure #13)

(Bill Walters/Joe Norton)

(Roll Call)

4. **Resolution #4960** – Resolution Authorizing The Chief Executive Officer of the Cincinnati Metropolitan Housing Authority To Enter Into Contracts For Solicitation 2017-1102; Grounds Maintenance And General Facilities Maintenance Services With Above All Landscaping & Beautification; Allison Landscaping, Inc.; Steven A. Scales DBA B&H Elite Complete Lawn & Garden Care; Grassworks Landscaping Inc.; J&R Rite Services Llc; Jolly Enterprises Inc. Dba Jolly Plumbing & Property Maintenance; King’s Lawncare & Snow Removal, LLC; Robert Louis Group, LLC ; And Eg Systems, Ind. DBA Scotts Lawn Care; In A Not-To-Exceed Amount Of \$500,000 Per Maximum 5-Year Contract Funded By Asset Management, Affordable Housing, And COCC

(Enclosure #14)

(Bill Walters/Wylie Boddie)

(Roll Call)

5. **Resolution #4961** – Resolution Authorizing Adoption Of CMHA’s Revised Personnel Policies.

(Enclosure #15)

(Lisa Thomas)

(Roll Call)

IX. Adjourn

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair
Mr. Edward R. O’Donnell, Vice Chair
Mr. Bernard Fiedeldey
Ms. Laverne Mitchell
Mr. Thomas Weidman
Ms. Marisa Spears
Mr. Kevin M. Moore