



Cincinnati Metropolitan Housing Authority
CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Monday, August 28, 2017

12:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. J-RAB
 5. Public Comment
 6. Presentations
 7. Discussion of Secretary Recommendations
 - 7A. Financial Report
 - 7B. Request Approval to Solicit Bids
 - 7C. Resolutions – Approve Contract Renewals
 - 7D. Resolutions - Award Construction Contracts
 - 7E. Adopt a Resolution – General
 8. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

Regular Board Meeting – June 27, 2017

(Enclosure #1)

(Roll Call)

IV. J-RAB ROSS GRANT UPDATE

(Enclosure #2)

V. PUBLIC COMMENT

No requests to speak this month

VI. PRESENTATIONS –

No presentations this month

VII. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

7A. Approval of the Financial Report

- 1. Resolution #5010 – Resolution Approving the Bad Debt Write-Offs for June 2017**

(Enclosure #3)

(Reema Ruberg)

(Roll Call)

- 2. Resolution #5011 – Approval of the Fiscal Year 2017 Unaudited Financial Statements for the Cincinnati Metropolitan Housing Authority**

(Enclosure #4)

(Reema Ruberg)

(Roll Call)

7B. Request Approval to Solicit Bids for the following items:

- 1. Resolution #5012 – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

- 1. 2017-1106 – ASSET MGMT – Procurement of locksmith and secured access supplies and equipment**
- 2. 2017-4403 – RECD – Procurement of construction estimating services**
- 3. 2017-4404 – RECD – Procurement of market studies**
- 4. 2017-5505 – COCC – Technical Assistance and Assessment Services for Procurement, Finance, IT, and all Affordable Housing Programs.**

(Enclosure #5) (Marquita Flowers/Janell Duncan/Joe Norton/Rick Fisher) (Roll Call)

7C. Contract Renewals:

No Contract Renewals this month

7D. Adopt a Resolution to Award the following Construction Contracts:

No New Construction Contracts for this Month

7E. Adopt a Resolution – General

1. **Resolution #5013 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to enter into a Contract for Solicitation 2017-3306; Environmental Testing Services with ATC Group Services, Inc. d/b/a Cardno ATC, Macparan Consulting Services, Inc., PD Services, LLC, and Terracon Consultants, Inc. in a Not-To-Exceed Amount of \$500,000 for a Maximum 5-Year Contract Paid for by Capital Grant Funds**

(Enclosure #6) (Janell Duncan/Joe Norton) (Roll Call)

2. **Resolution #5014 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to enter into a Contract for Solicitation 2017-6003; Software as a Service Information System with YARDI Systems, Inc. in a Not-To-Exceed Amount of \$350,000 Annually for a Maximum 5-Year Contract Paid for by Capital Funds, Administrative Fees and Operational Funds**

(Enclosure #7) (Laurie Haskell) (Roll Call)

3. **Resolution #5015 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to enter into a Renewal for the Lease of St. Vincent de Paul.**

(Enclosure #8) (Joy Gazaway) (Roll Call)

4. **Resolution #5016 – Resolution Approving Certification of the Section 8 Management Assessment Program (SEMAP)**

(Enclosure #9) (Lisa Isham) (Roll Call)

VIII. ADJOURN

* VASH (Veteran Affairs Supportive Housing) Program - Update

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Mr. Edward R. O'Donnell, Vice Chair

Mr. Thomas J. Weidman

Ms. Kevin M. Moore

Mr. Bernard A. Fiedeldey

Ms. Mayme L. Mitchell

Ms. Marisa Spears