



Cincinnati Metropolitan Housing Authority  
CMHA Boardroom  
1635 Western Avenue  
Cincinnati, Ohio 45214

**CMHA BOARD OF COMMISSIONERS**

**REGULAR MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, Ohio**

**Tuesday, September 26, 2017**

---

**6:00 P.M.**

**I. AGENDA SCHEDULE**

1. Call Meeting to Order
  2. Roll Call
  3. Approval of Minutes
  4. J-RAB
  5. Public Comment
  6. Presentations
  7. Discussion of Secretary Recommendations
    - 7A. Financial Report
    - 7B. Request Approval to Solicit Bids
    - 7C. Resolutions – Approve Contract Renewals
    - 7D. Resolutions - Award Construction Contracts
    - 7E. Adopt a Resolution – General
  8. Executive Session
  9. Adjourn
- 

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. Regular Board Meeting – August 28, 2017

(Enclosure #1)

(Roll Call)

2. Special Board Meeting – June 14, 2017

(Enclosure #2)

(Roll Call)

**IV. J-RAB ROSS GRANT UPDATE**

(Enclosure #3)

**V. PUBLIC COMMENT**

No requests to speak this month

**VI. PRESENTATIONS –**

No presentations this month

**VII. DISCUSSION OF SECRETARY RECOMMENDATIONS**

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

**7A. Approval of the Financial Report**

1. **Resolution #5017 – Resolution Approving the Bad Debt Write-Offs for July and August 2017**

(Enclosure #4) (Reema Ruberg) (Roll Call)

2. **Resolution #5018 – Approval of the Fiscal Year 2017 July and August Financial Statements for the Cincinnati Metropolitan Housing Authority**

(Enclosure #5) (Reema Ruberg) (Roll Call)

**7B. Request Approval to Solicit Bids for the following items:**

1. **Resolution #5019 – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

1. **2017-1109 – Asset Management – Procurement of Property Management**

(Enclosure #6) (Wylie Boddie/Lisa Thomas) (Roll Call)

**7C. Contract Renewals:**

1. **Resolution #5020 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One Year Contract Extension Option with Blau Mechanical, Inc., The Geiler Company and Triton Services, Inc. for Solicitation 2016-1010; HVAC Services in a Not-To-Exceed Amount of \$500,000 Per Year from Operating Funds, Administrative Fees, Management Services Funds and Capital**

(Enclosure #7) (Janell Duncan) (Roll Call)

2. **Resolution #5021 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One Year Contract Extension Option with Ballard Spahr, LLC, Jones Walker, LLP and Reno & Cavanaugh, PLLC for Solicitation 2016-4105; Legal Services for Development Activities in a Not-To-Exceed Amount of \$200,000 Per Year from Management Services Funds and RAD Proceeds**

(Enclosure #8) (Janell Duncan/Rick Fisher) (Roll Call)

3. **Resolution #5022– Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Third One Year Contract Option Extension for Solicitation 2014-7035 with U.S. Bank National Association to Provide Banking Services on an As-Needed Basis in an Amount Not-To-Exceed \$175,000 Per Maximum Five Year Contract Agreement from Asset Management, HCV and Management Services Funds.**

(Enclosure #9) (Janell Duncan/Angela Mason) (Roll Call)

**7D. Adopt a Resolution to Award the following Construction Contracts:**

**No New Construction Contracts for this Month**

**7E. Adopt a Resolution – General**

1. **Resolution #5023 – Resolution Authorizing the Execution of General Depository Agreement with U.S. Bank**  

(Enclosure #10)                      (Angela Mason)                      (Roll Call)
2. **Resolution #5024 – Resolution Authorizing the Execution of General Depository Agreement with Fifth Third Bank**  

(Enclosure #11)                      (Angela Mason)                      (Roll Call)
3. **Resolution #5025 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into Contracts for Solicitation 2017-1108; Plumbing Maintenance Services with Blau Mechanical, Inc., The Geiler Company, Roto-Rooter Services Company and Triton Services, Inc. in a Not-To-Exceed Amount of \$500,000 Annually for Maximum 5-Year Contracts Paid for by Operating Funds**  

(Enclosure #12) (Janell Duncan/Marquita Flowers) (Roll Call)
4. **Resolution #5026 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into Contracts for Solicitation 2017-5504; Contract Labor Services with Eastern Personnel Services, Inc., Techsoft Systems, Inc., Ist, Inc., Volker & Associates, Inc., TEKsystems, Inc., HW Temps, LLC d/b/a HW Staffing Solutions, Pomeroy IT Solutions Sales Company, Inc. and Interactive Business Systems, Inc. in a Not-To-Exceed Amount of \$600,000 for Maximum 5-Year Contracts Paid for by Management Services, HCV and Asset Management**  

(Enclosure #13)      (Janell Duncan/Lisa Thomas) (Roll Call)
5. **Resolution #5027 – Resolution Authorizing the Submission of Application to the Special Application Center (SAC) for the Demolition of Washington Terrace**  

(Enclosure #14)                      (Joe Norton)                      (Roll Call)
6. **Resolution #5028 – Resolution Authorizing the Grant of Temporary Easement over the Property Located at 4875 Winton Ridge Lane, Cincinnati, Ohio, Hamilton County Auditor Parcel NOS. 219-50-5**  

(Enclosure #15)                      (Joy Gazaway)                      (Roll Call)
7. **Resolution #5029 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Authority to Execute and Submit a Portfolio Award Rental Assistance Demonstration (RAD) Application(s) and to Submit All Required Documentation to the U.S. Department of Housing and Urban Development in Accordance with Revised PIH-Notice 2012-32/H 2017-03 REV-3**  

(Enclosure #16)                      (James Hubbard)                      (Roll Call)

**VIII. EXECUTIVE SESSION**

**Personnel | Real Estate | Legal**

**IX. ADJOURN**

**Cincinnati Metropolitan Housing Authority**

***Board of Commissioners***

**Mr. William Myles, Chair**

**Mr. Edward R. O'Donnell, Vice Chair**

**Mr. Thomas J. Weidman**

**Ms. Kevin M. Moore**

**Mr. Bernard A. Fiedeldej**

**Ms. Mayme L. Mitchell**

**Ms. Marisa Spears**