



ADDENDUM #1

Invitation for Bids
PARK EDEN - COMMON AREA FLOORING REPLACEMENT
Solicitation No. 2018-3020

Cincinnati Metropolitan Housing Authority
1627 Western Avenue
Cincinnati, OH 45214

Addendum 1 – Issued February 5, 2019

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

Comments

1. Updated drawing were issued on 1/30/19. These are available on the CMHA website, <https://cintimha.com/business-opportunities/resources/current-solicitations/>
2. The contractor will be responsible for trimming any doors that rub or scrape the new flooring.
3. The contractor is responsible for leveling any uneven areas that may cause gaps in the floor or result in a walking hazard.
4. The contractor will have 90 days from the issuance of the Notice to Proceed, to complete this contract.
5. The contractor will not install flooring in the entire basement, which includes the offices, common rooms, kitchen, serving, lobbies, and stairlanding areas. The contractor shall provide enough material, plus 10%, so flooring can be installed in the entire basement at a later date by the owner. This will include the necessary thresholds and transition strips.
6. The contractor will not be required to install flooring in the hallway neighboring the offices, the stair landing, and the lobby on the first floor. The contractor shall provide enough material, plus

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10%, so flooring can be installed in these areas at a later date by the owner. This will include the necessary thresholds and transition strips. The contractor will be required to install flooring in the office and workroom areas and in the hallway associated with units 101-110.

7. The contractor is to provide threshold/transitions strips manufactured by the flooring manufacturer as to match the LVT provided. The threshold/transition strips shall be submitted to the Owner for approval.
8. The 9th floor community room, which is similar in size to the 2nd floor laundry room, will have LVT installed in it.
9. A copy of the Pre Bid sign-in sheet is attached.

Questions

1. The scope of work for each project states to steam clean and seal tile floor in the lobby. Is this referring to the main entry lobby areas on the first floor or does it also include the elevator lobbies?
A: This refers to the ceramic tile areas in the vestibule, waiting areas, & 1st floor lobby. The first floor public restrooms shall be included in this scope.
2. Who is responsible for moving and replacing the office and lobby furniture during the flooring replacement?
A: The contractor is responsible for moving any furniture, office equipment, cubicle walls, etc., in order to properly install the LVT flooring.
3. Are the mechanical, trash and maintenance rooms included in the flooring replacement?
A: No.
4. In the public restrooms who is responsible for removing and reinstalling the toilets and partition walls or can we cut around these items?
A: We will not be replacing the floors in the restrooms.
5. We note that Under the Supplemental Instructions to Bidders, the bid documents required that 10. Contract is required. Is that the 7 page Contract set of documents in each of the Bid packages?
A: Yes it is. An error was found on the first page. A new first page of the contract is attached, please replace it with the attached.
6. Also, under the Supplemental Instructions to Bidders, the bid documents required that 7. MBE Forms and 8. Attachment A—MBE Certification there are only two Minority Forms within the Bid package, Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) and Contractor's MBE/WBE Participation Report Form. In the Bid package Index it list MBE Forms 1, 2 and 3 and Attachment A (MBE Certificate). Please indicate to us which forms are required and if they are not within the Bid package please forward them to us as soon as possible.

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A: The table of contents incorrectly identifies the number of pages for MBE/WBE forms. The 2 pages of MBE/WBE Participation forms included in the specifications is correct.

7. Are Stair Treads being replaced, in addition to stair landings receiving VCT?

A: No they are not.

8. Where VCT exists, it is to remain, and LVT installed over?

A: Yes, the VCT will remain.

9. Who is responsible for trimming of doors if required?

A: The contractor.

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CINCINNATI METROPOLITAN HOUSING AUTHORITY

AND

Contractor

Contract No. 2018-3020

This Contract is made and entered into between the CINCINNATI METROPOLITAN HOUSING AUTHORITY, hereinafter referred to as “Owner” and the below named, hereinafter referred to as “CONTRACTOR.”

Contractor’s name _____

Contractor address _____

1. PURPOSE AND BACKGROUND

OWNER is the 17th largest public housing authority in the United States. OWNER’s Asset Management Portfolio of properties are owned and operated by OWNER.

The purpose of this contract is for the Contractor to provide construction services at OWNER’s Evanston property further described in Exhibit A.

2. STATEMENT OF WORK

The Contractor shall furnish the personnel, material, and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit A.

Exhibit B contains the General Terms and Conditions governing work to be performed under this contract, the nature of the working relationship between OWNER and the Contractor, and specific obligations of both parties.

3. APPLICABLE DOCUMENTS

This contract includes all relevant terms in Solicitation 2018-3016: Evanston – Common Area Flooring Replacement, the Contractor’s submitted Proposal and all documents, policies, and documents incorporated by reference. All documents, sections, exhibits, clauses, terms and provisions of this Performance Based Contract shall be read so as to be consistent to all extent practicable. In the event that any document, section, clause, exhibit, term or provision of this Contract conflicts with any provision of any of the above.

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END OF ADDENDUM TO DATE 2/5/19

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