



**Cincinnati Metropolitan Housing Authority
Section 3 Resident Certification**

Cincinnati Metropolitan Housing Authority welcomes you to register as a self-certified Section 3 Resident and become part of a database where Section 3 Residents may be selected for hiring needs.

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, contracting and other economic opportunities to low-or very-low income individuals in connection with projects and activities in their neighborhoods.

Who is a Section 3 Resident?

- A Public Housing resident; or
- An individual who resides in the Hamilton county area and who is considered to be low-to very low-income.

What are the income limits?

**FY 2019 INCOME LIMITS
Hamilton County**

Cincinnati-Middletown, OH-KY-IN Metro FMR Area: 2019 Income Limits Report by HUD

Persons in Household	1	2	3	4	5	6	7	8
Very Low Income (50%)	\$28,500	\$32,550	\$36,600	\$40,650	\$43,950	\$47,200	\$50,450	\$53,700
Low-Income (80%)	\$45,550	\$52,050	\$58,550	\$65,050	\$70,300	\$75,500	\$80,700	\$85,900

Once signed and submitted, you authorize to be added to a database of Section 3 Residents that may be accessed by Cincinnati Metropolitan Housing Authority staff, government agencies, contractors or developers, and subcontractors working on Section 3 covered projects. **If requested**, you agree to submit documentation showing you meet the criteria of a Section 3 resident as defined in the Section 3 regulation at 24 CFR Part 135.

If you have any questions or concerns, please contact Jacquetta Brown at (513) 977-5683. Submit the completed application to one of the following:

Economic Inclusion Coordinator
Section3@cintimha.org

Cincinnati Metropolitan Housing Authority
RECD Department
1627 Western Ave
Cincinnati, OH 45214



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Please complete the entire application to qualify as a Section 3 resident seeking the preference training and employment opportunities for covered projects. You must also sign and date the form.

I, _____, am a legal resident of the U.S.A.
(Applicant Name)

My permanent address is _____
Street, City, Zip Code (No P.O. Box)

Contact Number: _____
Email: _____
(must provide email in order to receive training and employment opportunities)

Gender Male Female Asian/Pacific Islander
Ethnicity: African American Caucasian Hispanic/Latino
 Native American Other _____

Are You a YouthBuild participant? Yes No
Do you possess a valid driver license or State ID? Yes No
Are you currently employed? Yes No
Do you have transportation? Yes No

Please check one of the boxes below that certifies you qualify as a Section 3 Resident:

___ *“I am a resident of public housing with the Cincinnati Metropolitan Housing Authority.”* **or**

___ *“I am a recipient of another federally-assisted program, or I fit the income qualifications below for total household income. (Under total number in household, circle closest income amount)*

Hamilton County-Ohio, 2019 Annual Income Limits*

Persons in Household	1	2	3	4	5	6	7	8
Very Low Income (50%)	\$28,500	\$32,550	\$36,600	\$40,650	\$43,950	\$47,200	\$50,450	\$53,700
Low-Income (80%)	\$45,550	\$52,050	\$58,550	\$65,050	\$70,300	\$75,500	\$80,700	\$85,900

Cincinnati-Middletown, OH-KY-IN Metro FMR Area: 2019 Income Limits Report by HUD

EDUCATION

GED No Diploma High School Diploma College Credits (no degree) Associate Bachelor
 Master’s Degree Professional License Certificate Apprenticeship Other _____

WORK EXPERIENCE (List amount of experience time for all that apply)

Administrative/Management	Services	Construction
# of months/yrs.	# of months/yrs.	# of months/yrs.
Accounting ___ Purchasing ___ Payroll ___ Clerical ___ Research ___ Data Entry ___ Purchasing ___ Secretarial ___ Book Keeping ___	Appliance Repair ___ Transportation ___ Carpet Installation ___ Landscaping ___ Janitorial ___ Manufacturing ___ Computer/Information ___ Catering ___	Carpentry ___ Drywall ___ Cement/Masonry ___ Electrical ___ Demolition ___ Painting ___ Machine Operator ___ Plumbing ___
Other _____	Other _____	Other _____

SKILLS (List any additional or specialized skills)

COMPUTER SKILLS

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Windows (XP,7,8,10) | <input type="checkbox"/> Microsoft Office | <input type="checkbox"/> Microsoft PowerPoint | <input type="checkbox"/> Typing – WPM_____ |
| <input type="checkbox"/> Microsoft Excel | <input type="checkbox"/> Microsoft Publisher | <input type="checkbox"/> Microsoft Outlook | <input type="checkbox"/> None |
| <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Google Drive | <input type="checkbox"/> Other_____ | |

AREAS REQUESTING MORE TRAINING

This certification is valid for a period of 3 years, after which, a new form will need to be completed to continue to receive preference for employment and training opportunities as a Section 3 Resident.

Under penalty of perjury, I certify that I have personal knowledge of the certifications made in this affidavit and that the same are true.

Signature: _____ Date_____