

# HCV Headlines

July 2019



## UPCOMING EVENTS

### Marketing Mondays

Showcase your available units to voucher holders looking to move.

2:30—4:00pm

- July 29, 2019
- August 5, 2019
- August 12, 2019



### A Cookie & A Chat

Casual conversation with HCV Management.

5pm to 6:30pm

- August 21, 2019
- September 18, 2019
- October 16, 2019

Register for CMHA Events at [www.Cintimha.com/calendar](http://www.Cintimha.com/calendar)

We are currently working on a transition from one software system to a new one called Yardi. The switch for the Housing Choice Voucher Program is scheduled to begin November 1, 2019. Information about participants, units and much more will be stored on Yardi. A new partner portal is another feature of the new software system. During the transition you are encouraged to access the current portal and collect information you need and want to save for your records, as that system will not be active. We will provide an informational training of the new portal later this year. Please be sure to check [www.cintimha.com/calendar](http://www.cintimha.com/calendar) for information about that and any other events being held by the HCV Program.

Our dedicated staff has started planning for the 5<sup>th</sup> annual Property Owners Appreciation Banquet. The event will be held November 14, 2019 so save the date! Also, I'd like to invite you to our August CMHA U featuring a national speaker. Mrs. Kim Hurd has been in property management for more than 20 years and she conducts training for property owners and managers across the country. You do not want to miss this CMHA U! Registration is open and you can sign up at [www.cintimha.com/calendar](http://www.cintimha.com/calendar).

*Lisa Isham*

Housing Choice Voucher Program Director



### ***Inspector's Note: Extension Requests***



Extensions for correcting non-life-threatening HQS deficiencies are granted in cases where CMHA determines that the owner or family has made a good faith effort to correct the deficiencies and is unable to do so for reasons beyond their control. Extensions must be requested, in writing, prior to the due date and proper documentation must be provided. The request form is available on line for your convenience at <https://cintimha.com/hcv/documents/>



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## Friendly Reminder

Communicating with the HCV Program staff is the best way to ensure we are all on the same page. If you are evicting a participant for severe lease violations (non-payment of rent, unauthorized person, etc.), please make sure you notify the tenant's housing specialist in writing. If you need to find the contact information for a housing specialist you can locate it on our website's **contact us** page. Voucher holders are assigned to housing specialists by last name.

## Leases & Contracts Reminder

Housing Assistance Payments (HAP) are to be paid based on the calendar year from HUD funding. The funding amount is based on the HAP expenses reported in the prior year of funding award. As such it is imperative that Leases and Contracts are received within 30 days of the effective date of the HAP Contract. This will allow better cash management in the operations of the program and allow for the HAP expenses to be captured and counted for the next year's funding award. CMHA is looking at ways to use technology to make it easier for owners to submit the documents in the future. Remember, Ms. Turner is the contact person for Leases and Contracts. She can be reached at [kacee.turner@cintimha.com](mailto:kacee.turner@cintimha.com) or via phone at 513-639-0608.



## HCV Customer Service

Answering your questions  
Monday through Friday

8:00 AM—4:30 PM

(513) 977.5800

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## Do you know your liaison for the HCV Program?

Ms. Miranda Taylor is the Landlord Outreach Coordinator. She is responsible for building and maintaining strong business relationships with property owners who provide housing to HCV Program participants. She also works with various community partners to recruit and educate new property owners willing to participate in the HCV Program. Landlord orientations and individual trainings are always available for current and potential Landlord Participants. In addition, Ms. Taylor may also be contacted to assist in researching and resolving program related concerns. Ms. Taylor's email is [Mirand.taylor@cintimha.com](mailto:Mirand.taylor@cintimha.com).