



Cincinnati Metropolitan Housing Authority
CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

**Friday, October 4, 2019
(Originally September 24, 2019 meeting)**

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Presentations**
 - 5. Public Comment**
 - 6. J-RAB Report**
 - 7. Discussion of Secretary Recommendations**
 - 7A. Financial Report**
 - 7B. Request Approval to Solicit Bids**
 - 7C. Resolutions – Approve Contract Renewals**
 - 7D. Resolutions - Award Construction Contracts**
 - 7E. Adopt a Resolution – General**
 - 8. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Regular Board Meeting – August 27, 2019**

(Enclosure #1)

(Roll Call)

IV. PRESENTATIONS

No Presentations This Month

V. PUBLIC COMMENT

No Requests to Speak This Month

VI. J-RAB ROSS GRANT UPDATE

J- RAB ROSS Grant Update

VII. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

7A. Approval of the Financial Report

1. **Resolution #5298** – Resolution Approving the Bad Debt Write-Offs for August 2019

(Enclosure #2) (Reema Ruberg) (Roll Call)

2. **Resolution #5299** – Resolution to Approve Fiscal Year 2020 July and August Financial Statement for the Cincinnati Metropolitan Housing Authority

(Enclosure #3) (Reema Ruberg) (Roll Call)

7B. Request Approval to Solicit Bids for the following items:

1. **Resolution #5300** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. SOL 2019-7008 – Banking Services
2. SOL 2019-1016 – Rental Payment Processing

(Enclosure #4) (Vincent Muliro/Janell Duncan) (Roll Call)

7C. Contract Renewals:

There are No Contract Renewals This Month

7D. Adopt a Resolution to Award the following Construction Contracts:

There are No New Construction Contracts This Month

7E. Adopt a Resolution – General

1. **Resolution #5301** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Negotiate and Execute Electrical and Gas Utility Aggregation Agreements and Contracts

(Enclosure #5) (Joe Norton/Gary Boeres/Janell Duncan) (Roll Call)

2. **Resolution #5302** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into Contracts for Solicitation 2019-4007 with Berardi + Partners, Inc. to Provide Architectural Services for 9% LIHTC on an As-Needed Basis Not-to-Exceed \$500,000 for Maximum 5-Year Contracts Paid for by Capital Funds

(Enclosure #6) (Gary Boeres/Janell Duncan) (Roll Call)

3. **Resolution #5303** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Negotiate a Developers Agreement for Solicitation 2019-4010; Development Partner for English Woods with The Michaels Development Company, I, L.P.

(Enclosure #7) (Gary Boeres/Janell Duncan) (Roll Call)

4. **Resolution #5304** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Apply for Public Housing Capital Fund Emergency Safety and Security Grant for Carbon Monoxide Detector Only with the U.S. Department of Housing and Urban Development (HUD)

(Enclosure #8) (Joe Norton) (Roll Call)

5. **Resolution #5305** – Resolution Authorizing Execution and Recording of Declaration of Trust (“DOT”) for Conventional Low Income Public Housing Project(s)

(Enclosure #9) (Joy Gazaway) (Roll Call)

6. **Resolution #5306** – Adoption of CEO Information

(Enclosure #10) (Lisa Thomas) (Roll Call)

7. **Resolution #5307** – Resolution Authorizing Lease Agreement, Millvale Recreation Center, City of Cincinnati, Lessee

(Enclosure #11) (Joy Gazaway) (Roll Call)

8. **Resolution #5289 – TABLED August 27, 2019** - Renewal of Resolution Authorizing Adoption of CMHA Policy on Formation and Governance of CMHA Instrumentalities, Entities and Affiliates

(Enclosure #12) (Joy Gazaway) (Roll Call)

9. **Resolution #5286 – CORRECTION from August 27, 2019** – Resolution Renewing Authorization of Chief Executive Officer to Authorize to Execute and Sign Contracts in an Amount Not-to-Exceed \$100,000

(Enclosure #13) (Joy Gazaway) (Roll Call)

VIII. ADJOURN

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Mr. Edward R. O'Donnell, Vice Chair

Mr. Thomas J. Weidman

Ms. Mayme L. Mitchell

Ms. Teri Spears

Ms. Jill R. McGrail

Mr. Kevin M. Moore