



Cincinnati Metropolitan Housing Authority
CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Friday, January 31, 2020

10:15 A.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Presentations**
 - 5. Public Comment**
 - 6. J-RAB Report**
 - 7. Approval of By-Laws and Board Governance Policies**
 - 8. Discussion of Secretary Recommendations**
 - 8A. Financial Report**
 - 8B. Request Approval to Solicit Bids**
 - 8C. Resolutions – Approve Contract Renewals**
 - 8D. Resolutions - Award Construction Contracts**
 - 8E. Adopt a Resolution – General**
 - 9. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Regular Board Meeting – December 19, 2019**

(Enclosure #1)

(Roll Call)

IV. PRESENTATIONS

We have no presentations this month

V. PUBLIC COMMENT

We have no requests to speak this month

VI. J-RAB ROSS GRANT UPDATE

J- RAB ROSS Grant Update

VII. APPROVAL OF BY-LAWS AND BOARD GOVERNANCE POLICIES

1. **Resolution #5349** – Resolution to Re-Approve the Current By-Laws and Current Board Governance Policies as Presented at December 19, 2019 Board Meeting

(Enclosure #2)

(Roll Call)

VIII. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

8A. Approval of the Financial Report

1. **Resolution #5350** – Resolution Approving the Bad Debt Write-Offs for December 2019

(Enclosure #3) (Reema Ruberg) (Roll Call)

2. **Resolution #5351** – Resolution to Approve Fiscal Year 2020 November and December Financial Statements for the Cincinnati Metropolitan Housing Authority

(Enclosure #4) (Reema Ruberg) (Roll Call)

3. **Resolution #5352** – Resolution to Approve Fiscal Year 2020 Budget Revision for Cincinnati Metropolitan Housing Authority

(Enclosure #5) (Reema Ruberg) (Roll Call)

8B. Request Approval to Solicit Bids for the following items:

1. **Resolution #5353** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. SOL 2020-7002 – Risk Management Assessment Services

2. SOL 2020-3002 – The Pinecrest – Concrete Walks, Curbs & Steps Replacement (Pre-RAD)

3. SOL 2020-3003 – Marquette Manor Façade Repair

(Enclosure #6) (Joe Norton/Janell Duncan) (Roll Call)

8C. Contract Renewals:

We have no Contract Renewals this month over \$100,000

8D. Adopt a Resolution to Award the following Construction Contracts:

We have no New Construction Contracts this month over \$100,000

8E. Adopt a Resolution – General

1. **Resolution #5354 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into Contracts for Solicitation 2020-4001; Architectural Services with McGill Smith Punshon, Inc.; City Studios Architecture, LLC; Berardi + Partners, Inc.; Moody Nolan LLC; Hooker/De Jong Inc.; Cole + Russell Architects, Inc. d/b/a CR Architecture + Design; Oregon Group Architects, Inc.; LDA Architects, Inc.; ES Architecture and Development, Inc.; Hub & Weber Architects, PLC; Reztark Design Studio, LLC; and Luminaut, Inc. in a Not-to-Exceed Amount of \$500,000 Annually Per Firm Per Maximum 5-Year Contract Funded by Capital Grants and Development Funds**

(Enclosure #7) (Joe Norton/Janell Duncan) (Roll Call)

2. **Resolution #5355 – Resolution Authorizing Adoption of Cincinnati Metropolitan Housing Authority Revised Procurement Policy**

(Enclosure #8) (Janell Duncan) (Roll Call)

3. **Resolution #5356 – Resolution Authorizing Adoption of Cincinnati Metropolitan Housing Authority Revised Personnel Policies**

(Enclosure #9) (Lisa Thomas) (Roll Call)

4. **Resolution #5357 – Resolution Authorizing Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Award a Contract for Employer Health Insurance Coverage to Humana Funded by Asset Management, HCV, Affordable Housing, Development and COCC**

(Enclosure #10) (Lisa Thomas) (Roll Call)

5. **Resolution #5358 – Resolution Adopting Proposed Changes to the 2019-2020 Housing Choice Voucher Administrative Plan**

(Enclosure #11) (Lisa Isham) (Roll Call)

6. **Resolution #5359 – Resolution Adopting Proposed Changes to the 2019-2020 Admissions and Continued Occupancy Policy (ACOP)**

(Enclosure #12) (Marquita Flowers) (Roll Call)

7. **Resolution #5360 – Resolution Adopting the Significant Amendment to the FY2019-2020 RAD and Capital Plan Documents to Incorporate Changes Required for the Rental Assistance Demonstration**

(Enclosure #13) (Joe Norton) (Roll Call)

8. **Resolution #5361** – Resolution Authorizing the Installation of Shot Spotter at CMHA Properties and Providing the Chief Executive Officer with Authorization to Contract for Shot Spotter Services

(Enclosure #14) (Joy Gazaway) (Roll Call)

9. **Resolution #5362** – Resolution Authorizing the License Agreement Between the City of Cincinnati Police Division and the Cincinnati Metropolitan Housing Authority for the Installation of Security Camera

(Enclosure #15) (Joy Gazaway) (Roll Call)

10. **Resolution #5363** – Resolution Authorizing the Grant of License Agreement to Provide Access to the Property Located at 413-415 Wade Street, Cincinnati, Ohio, Hamilton County Auditor Parcels Nos. 134-0001-0259-00 and 134-0001-0260-00

(Enclosure #16) (Joy Gazaway) (Roll Call)

11. **Resolution #5341 – TABLED 12.19.2019** - Resolution Authorizing the Chief Executive Officer to Enter Into Lease Agreement with Ms. Shanel Gentry d/b/a Nelly's Deli and Juice Bar LLC at City West Retail

(Enclosure #17) (Joe Norton) (Roll Call)

IX. ADJOURN

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Ms. Mayme L. Mitchell, Vice Chair

Mr. Thomas J. Weidman

Mr. Reginald J. Harris

Ms. Teri Spears

Ms. Jill R. McGrail

Mr. Kevin M. Moore