



Cincinnati Metropolitan Housing Authority

Webcam Streaming & Teleconferencing

Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Tuesday, March 31, 2020

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Presentations**
 - 5. Public Comment**
 - 6. J-RAB Report**
 - 7. Discussion of Secretary Recommendations**
 - 7A. Financial Report**
 - 7B. Request Approval to Solicit Bids**
 - 7C. Resolutions – Approve Contract Renewals**
 - 7D. Resolutions - Award Construction Contracts**
 - 7E. Adopt a Resolution – General**
 - 8. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Regular Board Meeting – February 28, 2020**
(Enclosure #1) (Roll Call)

IV. PRESENTATIONS

We do not have any presentations this month

V. PUBLIC COMMENT

We do not have any requests to speak this month

VI. J-RAB ROSS GRANT UPDATE

J- RAB ROSS Grant Update

VII. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered For The Board Of Commissioners Approval:

7A. Approval of the Financial Report

1. **Resolution #5370** – Resolution Approving the Bad Debt Write-Offs for January 2020
(Enclosure #2) (Reema Ruberg) (Roll Call)
2. **Resolution #5371** – Resolution Approving the Bad Debt Write-Offs for February 2020
(Enclosure #3) (Reema Ruberg) (Roll Call)
3. **Resolution #5372** – Resolution to Approve Fiscal Year 2020 January and February Financial Statements for the Cincinnati Metropolitan Housing Authority
(Enclosure #4) (Reema Ruberg) (Roll Call)

7B. Request Approval to Solicit Bids for the following items:

1. **Resolution #5373** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors
 1. **SOL 2020-3004** – Marianna Terrace – Maintenance Building Renovation (Pre-RAD)
(Enclosure #5) (Joe Norton/Janell Duncan) (Roll Call)

7C. Contract Renewals:

1. **Resolution #5374** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign a One-Year Contract Extension Option for Contract 2018-6001; System Software for Agency-Wide Management with Yardi Systems, Inc. and the Chief Executive Officer be Authorized to Approve Change Orders for a Sum Total of Up to 20% of the Contract Value, paid for by Capital Funds, Administrative Fees, Operational Funds and Management Services Funds
(Enclosure #6) (Mark Pfefferman/Janell Duncan) (Roll Call)
2. **Resolution #5375** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option with Best Way of Indiana Inc. and Rumpke of Ohio, Inc. for Solicitation 2019-1004; Waste Collection Services paid for by Operational Funds and Management Services Funds
(Enclosure #7) (Marquita Flowers/Janell Duncan) (Roll Call)

3. **Resolution #5376** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option with Urban Sites Construction, LLC; Pennrose Development, LLC; and Model Construction, LLC for Solicitation 2019-4004; Development Partners for the Cincinnati Neighborhoods of Over-the-Rhine, West End and The Central Business District paid for via Development Funds

(Enclosure #8) (Gary Boeres/Janell Duncan) (Roll Call)

7D. **Adopt a Resolution to Award the following Construction Contracts:**

We have no New Construction Contracts this month over \$100,000

7E. **Adopt a Resolution – General**

1. **Resolution #5377** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract for Solicitation 2020-1001; Locksmith Supplies and Equipment with IDN H. Hoffman, Inc. (a Division of IDN Global, Inc.) in a Not-to-Exceed Amount of \$100,000 Annually Per Maximum 5-Year Contract Funded by Operating Funds, Administrative Fees, Management Services, Capital Funds and Grants

(Enclosure #9) (Joe Norton/Marquita Flowers/Janell Duncan) (Roll Call)

2. **Resolution #5378** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract for Solicitation 2020-3001; Security Camera Systems with Ocean 10 Security LLC in a Not-to-Exceed Amount of \$500,000 Annually Per Maximum 5-Year Contract Funded by Operating Funds, Administrative Fees, Management Services, Capital Funds and Emergency Grant Funds

(Enclosure #10) (Joe Norton/Janell Duncan) (Roll Call)

3. **Resolution #5379** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract for Solicitation 2020-7003; Moving and Packing Services with E.E. Ward Moving & Storage Co. LLC; Bell Moving and Storage, Inc.; Keith D. Heard d/b/a Extreme Contract Cleaning; and American Shipping and Packing, Inc. in a Not-to-Exceed Amount of \$400,000 Annually Per Firm for a Maximum 5-Year Contract paid for by Operational Funds and Development Funds

(Enclosure #11) (Mary Kosik/Janell Duncan) (Roll Call)

4. **Resolution #5382** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract 2019-7005 for Sheriff Services with the Hamilton County Sheriff's Office in a Not-to-Exceed Amount of \$600,000 Annually for a Maximum 5-Year Contract paid for by Operational Funds, Administrative Fees and Management Services Funds

(Enclosure #12) (Marquita Flowers/Janell Duncan) (Roll Call)

5. **Resolution #5383 – Resolution Ratifying Emergency Resolution Nos. 5380 and 5381 (As passed in Emergency Board Meeting of the Cincinnati Metropolitan Housing Authority for Purposes of Responding to COVID-19 Pandemic and In Conjunction with State of Ohio Executive Order 2020-083 Declaring a State of Emergency in the Entire State of Ohio)**

(Enclosure #13) (Joy Gazaway) (Roll Call)

VIII. ADJOURN

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Ms. Mayme L. Mitchell, Vice Chair

Mr. Thomas J. Weidman

Ms. Teri Spears

Mr. Reginald J. Harris

Ms. Jill R. McGrail

Mr. Kevin M. Moore