

**Touchstone Property Services
Tuesday, May 26, 2020**

The Members of the Touchstone Property Services Board met for the Regular Meeting via video conference and teleconferencing at 10:24 AM, on the 26^h day of May 2020

TOUCHSTONE PROPERTY SERVICES - ROLL CALL

The Chair, Mr. William Myles called the meeting to order. He announced the board meeting was being conducted virtually via webcam video and teleconferencing as approved through Ohio’s Novel Coronavirus Response Bill on March 27, 2020. The roll call was taken. The following Commissioners were present:

COMMISSIONER	PRESENT	ABSENT
William Myles, Chair	X	
Mayme L. Mitchell, Vice Chair	X	
Thomas J. Weidman	X	
Teri Spears	X	
Reginald J. Harris		X
Jill R. McGrail		X
Kevin M. Moore		X

The Chair declared the presence of a quorum for the meeting.

The following members of the public attended via webcam videoconference: Mark Pfefferman, Jason Best, Michael Johnson, Joy Gazaway, Reema Ruberg, Janell Duncan, Joe Norton, Lisa Isham, Gary Boeres, Lisa Thomas, Vincent Muliro, Sandra Mueller, Shonda McMillian, Marquita Flowers and Gary Jump

Mr. Gregory Johnson, CMHA Chief Executive Officer, MS, PHM, EDEP attended in his capacity as Secretary of the Board.

REVIEW AND APPROVAL OF BOARD MINUTES

Mr. Myles asked for a motion to approve the minutes from the **Touchstone Property Services** board meeting held on April 28, 2020. It was moved by Mr. Weidman and seconded by Ms. Mitchell to approve the minutes from the April 28, 2020 Regular Board meeting.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

COMMISSIONER	AYE	NAY	ABSTAIN
William Myles, Chair	X		
Mayme L. Mitchell, Vice Chair	X		
Thomas J. Weidman	X		
Teri Spears	X		

The Chair thereupon declared said motion carried

DISCUSSION OF SECRETARY RECOMMENDATIONS

**RESOLUTION NO. 100
RESOLUTION AUTHORIZING TOUCHSTONE PROPERTY SERVICES, INC.
TO ENTER INTO A PROPERTY MANAGEMENT AGREEMENT AND ASSOCIATED
DOCUMENTS WITH PARK EDEN APARTMENTS, LLC IN CONJUNCTION WITH
THE REDEVELOPMENT OF PARK EDEN APARTMENTS**

RESOLUTION NO. 100

WHEREAS, pursuant to Resolution 4553, the Cincinnati Metropolitan Housing Authority (“the **Authority**”) formed Touchstone Property Services, Inc. in order to provide property management services; and

WHEREAS, the Authority is redeveloping Park Eden apartments with low-income housing tax credits and other private and public sources and seeks to assign its property management obligations to a third-party property management company; and

WHEREAS, Park Eden Apartments, LLC was formed for the purpose of leasing, owning, developing, rehabilitating, managing, and otherwise dealing with the Park Eden (the “**Project**”) under development on a tract of land located in Cincinnati, Hamilton County, Ohio (collectively, the “**Land**”), and intended for rental to persons of low and moderate income;

WHEREAS, Park Eden Apartments Development Corp. (the “**Corporation**”) is the sole managing member of Park Eden Apartments, LLC (the “**Company**”);

WHEREAS, Cincinnati Metropolitan Housing Authority (“**CMHA**”) is the sole member of the Corporation;

WHEREAS, Touchstone Property Services, Inc. desires to enter into a property management agreement and associated documents with the Company (the “**Management Agreement**”) that memorializes each party’s roles and responsibilities and establishes a monthly property management fee at the financial closing for the redevelopment of the Project; and

NOW, THEREFORE, BE IT RESOLVED, by Touchstone Property Services, Inc. that any officer of Touchstone Property Services, Inc. or Reema Ruberg, acting as Authorized Representative of Touchstone Property Services, Inc., be authorized and directed to execute the Management Agreement with the Company that authorizes Touchstone Property Services, Inc., to be the property management agent for the Project.

This resolution shall be in full force and effect from and upon its adoption.

The foregoing motion was made by Mr. Weidman, seconded by Ms. Mitchell and upon roll call vote, the "Ayes" and "Nays" were as follows:

COMMISSIONER	AYES	NAYS
William Myles, Chair,	X	
Mayme L. Mitchell, Vice Chair	X	
Thomas J. Weidman	X	
Teri Spears	X	

The Chairperson declared said motion carried and said resolution adopted.

~~~~~

**MOTION TO ADJOURN**

Mr. Weidman asked for a motion to adjourn **Touchstone Property Services** board meeting. It was moved by Mr. Weidman and seconded by Ms. Mitchell to adjourn the meeting.

Upon roll call vote, the "Ayes" and "Nays" were as follows:

| COMMISSIONER                  | AYES | NAYS |
|-------------------------------|------|------|
| William Myles, Chair          | X    |      |
| Mayme L. Mitchell, Vice Chair | X    |      |
| Thomas J. Weidman             | X    |      |
| Teri Spears                   | X    |      |

The Chairperson declared said motion carried and the Touchstone Property Services meeting was adjourned.

William Myles, Chair

**ATTEST:**

Gregory D. Johnson, MS, PHM, EDEP  
Chief Executive Officer