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## ADDENDUM #1

Request for Proposals  
Unarmed Uniformed Security Guard Services  
Solicitation No. 2020-1011

Originally Issued August 12, 2020

Cincinnati Metropolitan Housing Authority  
1627 Western Avenue  
Cincinnati, OH 45214

### Addendum 1 – Issued August 25, 2020

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

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### QUESTIONS:

1. Who are the current incumbents? **The current contracts are held by BWH Security LLC; Securitas Security Services USA, Inc.; and Vets Securing America, Inc.**
2. When were the incumbents awarded a contract? **The current contracts start date was November 1, 2018.**
3. Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources? **There are no significant modifications to the scope other than the inclusion of CMHA transitioning properties to Touchstone Property Services, Inc. (TPS) under the RAD program (Section 2.2.4.1) and the COVID-19 on-site work requirements (Section 2.2.13).**

1627 WESTERN AVENUE, CINCINNATI, OHIO 45214

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4. What was the amount spent on this contract last year? **During the last calendar year to date (8/17/19 – 8/16/20) a total of \$1,438,036.60 was paid.**
5. What is the estimated total number of annual hours for this contract? **The number of hours can vary widely. See the schedule of anticipated hours per site in Attachment L-Profile of Properties.**
6. What is the current bill rate for each position? **Under Option 1 of the current contract the average rate of the three contracted firms are as follows:**

<b>UNARMED SERVICES</b>	
<b>Description</b>	<b>Avg. Rate</b>
Unarmed Rate (Regular Time)	\$19.01
Unarmed Rate (Overtime)	\$24.15
Supervisor Rate (Regular)	\$22.07
Supervisor Rate (Overtime)	\$27.81
Consulting Rate*	\$47.59
Roving guard rate	\$21.55
Parking lot guard rate	\$19.01
Surveillance Camera Monitoring	\$19.71

<b>ARMED SERVICES</b>	
<b>Description</b>	<b>Avg. Rate</b>
ARMED Rate (Regular Time)	\$30.49
ARMED Rate (Overtime)	\$44.68
Supervisor Rate (Regular)	\$34.27
Supervisor Rate (Overtime)	\$50.32
Roving guard rate	\$33.09
Parking lot guard rate	\$30.49

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7. Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc. **There is always the possibility of the need for additional services to cover unforeseen circumstances such as fire watches, protests, special events, etc.**
8. Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage? **No other wages apply other than the State and Federal minimum wages.**
9. Is the current contract using vehicles? If yes, how many? **CMHA currently owns one security vehicle but may have need of additional vehicles for special events, protests, etc. When the need arises CMHA may need the contractor to provide up to 2 additional vehicles.**
10. Will your agency hold a public opening? If yes, can you please provide with the date, time, and location? **This solicitation is a Request for Proposals which, by HUD regulation, does not require a public opening. Invitations for Bids, which are based on price only, require public openings.**
11. Are there any MWBE/HUB/DBE/ Section 3 or other goals for this project? **Yes. CMHA has goals and is committed to Economic Inclusion Participation as explained in Section 2.0 of the RFP attachment posted on-line and in Section 16.0 of the Procurement Policy (also posted on line under Business Opportunities). Additionally, all proposers are required to complete the Section 3 Forms (Attachment D of the solicitation).**

\*\*\*END OF ADDENDUM TO DATE 8/25/20\*\*\*