



Webcam and Teleconferencing
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, August 25, 2020

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

I. APPROVAL OF MINUTES

1. Board Meeting – June 30, 2020

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. **Resolution #101** – Resolution to Approve Bad Debt Write-Off for Second Quarter 2020 Touchstone Property Services

(Enclosure #2) (Reema Ruberg) (Roll Call)

2. **Resolution #102** – Resolution to Approve 2nd Quarter 2020 Financial Statements for Touchstone Property Services

(Enclosure #3) (Reema Ruberg) (Roll Call)

3. **Resolution #103** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services, Inc. to Sign Time Extensions and Change Orders to Contracts Not-to-Exceed 20% of the Initial Contract Price

(Enclosure #4) (Janell Duncan) (Roll Call)

4. **Resolution #104** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services, Inc. to Enter Into Cooperative Purchasing Agreements

(Enclosure #5) (Janell Duncan) (Roll Call)

5. **Resolution #105** – Resolution Amending the By-Laws of Touchstone Property Services, Inc.

(Enclosure #6) (Joy Gazaway) (Roll Call)

V. **ADJOURN**

TOUCHSTONE PROPERTY SERVICES, INC. Board

Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman • Ms. Teri Spears • Mr. Reginald J. Harris
Ms. Jill R. McGrail • Mr. Kevin M. Moore