



Cincinnati Metropolitan Housing Authority  
Webcam and Teleconferencing  
Cincinnati, Ohio 45214

**CMHA BOARD OF COMMISSIONERS**

**REGULAR MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, Ohio**

**Tuesday, February 23, 2021**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

- 1. Call Meeting to Order**
  - 2. Roll Call**
  - 3. Approval of Minutes**
  - 4. Presentations**
  - 5. Public Comment**
  - 6. Approval of By-Laws and Board Governance Policies**
  - 7. Discussion of Secretary Recommendations**
    - 7A. Financial Report**
    - 7B. Request Approval to Solicit Bids**
    - 7C. Resolutions – Approve Contract Renewals**
    - 7D. Resolutions - Award Construction Contracts**
    - 7E. Adopt a Resolution – General**
  - 8. Adjourn**
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- 1. Regular Board Meeting – January 26, 2021**

**(Enclosure #1)**

**(Roll Call)**

**IV. PRESENTATIONS**

- Mr. Gary Boeres – Update on current CMHA Development Projects**
- Ms. Stacia Buck – Overall Job Creation Impact of Projects, Job Training Efforts and Tools of the Trade Update**

**V. PUBLIC COMMENT**

**We have no requests to speak this month**

**VI. APPROVAL OF BY-LAWS AND BOARD GOVERNANCE POLICIES**

1. **Revised Resolution #5492 - TABLED JANUARY 26, 2021** – Resolution to Re-Approve the Current By-Laws

(Enclosure #2)

(Roll Call)

2. **Resolution #5506** – Resolution to Re-Approve the Current Board Governance Policies

(Enclosure #3)

(Roll Call)

**VII. DISCUSSION OF SECRETARY RECOMMENDATIONS**

The Following Recommendations Are Offered for The Board of Commissioners Approval:

**7A. Approval of the Financial Report**

1. **Resolution #5507** – Resolution Approving the Bad Debt Write-Offs for January 2021

(Enclosure #4) (Reema Ruberg) (Roll Call)

2. **Resolution #5508** – Resolution to Approve Fiscal Year 2021 January Financial Statements for the Cincinnati Metropolitan Housing Authority

(Enclosure #5) (Reema Ruberg) (Roll Call)

**7B. Request Approval to Solicit Bids for the following items:**

We have no Requests to Solicit Bids this month

**7C. Contract Renewals:**

1. **Resolution #5509** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option for Solicitation 2020-1001 for Locksmith Supplies and Equipment with IDN H. Hoffman, Inc. (A Division of IDN Global, Inc.) In A Not-To-Exceed Amount of \$100,000 Annually Per Maximum 5-Year Contract Funded by Operational Funds, Administrative Fees, Management Services Funds, Capital Funds and Grants

(Enclosure #6) (Marquita Flowers/Janell Duncan) (Roll Call)

2. **Resolution #5510** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option for Solicitation 2020-3001 for Security Camera Systems with Ocean 10 Security, LLC in a Not-to-Exceed Amount of \$500,000 Annually Per Maximum 5-Year Contract Funded by Operational Funds, Administrative Fees, Management Services Funds, Capital Funds and Grants

(Enclosure #7) (Joe Norton/Janell Duncan) (Roll Call)

3. **Resolution #5511** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option for Solicitation 2020-7003 for Moving and Packing Services with E.E. Ward Moving & Storage Co. LLC; Bell Moving and Storage, Inc.; and Keith D. Heard d/b/a Extreme Contract Cleaning in a Not-to-Exceed Amount of \$400,000 Annually Per Firm for a Maximum 5-Year Contract Funded by Operational Funds and Development Funds

(Enclosure #8) (Mary Kosik/Janell Duncan) (Roll Call)

4. **Resolution #5512** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Second One-Year Contract Extension Option with Urban Sites Construction, LLC and Pennrose Development, LLC for Solicitation 2019-4004; Development Partners for the Cincinnati Neighborhoods of Over-the-Rhine, West End and the Central Business District Paid for by Development Funds

(Enclosure #9) (Gary Boeres/Janell Duncan) (Roll Call)

5. **Resolution #5513** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign a One-Year Contract Extension Option for Contract 2018-6001; System Software for Agency-Wide Management with Yardi Systems, Inc. Paid for by Capital Funds, Administrative Fees, Operational Funds and Management Services Funds

(Enclosure #10) (Mark Pfefferman/Janell Duncan) (Roll Call)

**7D. Adopt a Resolution to Award the following Construction Contracts:**

We do not have any new Construction Contracts this Month over \$100,000  
(Per resolution #5442 approved 08.25.2020, the CEO has Authorization to Sign Contracts in an Amount Not-to-Exceed \$100,000. In January there were 13 contracts at \$100,000 or below with total expense of \$314k)

**7E. Adopt a Resolution – General**

1. **Resolution #5514** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Award a Contract for Employer Health Insurance Coverage to Humana, Dental Insurance Coverage to Superior Dental Care and Vision Insurance Coverage to EyeMed Funded by Operational Funds, Administrative Fees, TPS Operating Funds, Development Funds and Management Services Funds

(Enclosure #11) (Lisa Thomas) (Roll Call)

**VIII. ADJOURN**

# **Cincinnati Metropolitan Housing Authority**

## **Board of Commissioners**

**Mr. William Myles, Chair**

**Ms. Mayme L. Mitchell, Vice Chair**

**Mr. Thomas J. Weidman**

**Ms. Teri Spears**

**Mr. Reginald J. Harris**

**Mr. Edward R. O'Donnell**

**Mr. Kevin M. Moore**