



Cincinnati Metropolitan Housing Authority  
Webcam and Teleconferencing  
Cincinnati, Ohio 45214

**CMHA BOARD OF COMMISSIONERS**

**REGULAR MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, Ohio**

**Tuesday, March 30, 2021**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

1. Call Meeting to Order
  2. Roll Call
  3. Approval of Minutes
  4. Presentations
  5. Public Comment
  6. Discussion of Secretary Recommendations
    - 6A. Financial Report
    - 6B. Request Approval to Solicit Bids
    - 6C. Resolutions – Approve Contract Renewals
    - 6D. Resolutions - Award Construction Contracts
    - 6E. Adopt a Resolution – General
  7. Executive Session
    - Staffing
    - Real Estate
  8. Adjourn
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. Regular Board Meeting – February 23, 2021

(Enclosure #1)

(Roll Call)

**IV. PRESENTATIONS**

- Ms. Reema Ruberg – Choice Neighborhoods Planning Grant Overview
- Ms. Mary Kosik – Asset Management Services Update

**V. PUBLIC COMMENT**

We have no requests to speak this month

## **VI. DISCUSSION OF SECRETARY RECOMMENDATIONS**

**The Following Recommendations Are Offered for The Board of Commissioners Approval:**

### **6A. Approval of the Financial Report**

- 1. Resolution #5515 – Resolution Approving the Bad Debt Write-Offs for February 2021**

**(Enclosure #2) (Reema Ruberg) (Roll Call)**

- 2. Resolution #5516 – Resolution to Approve Fiscal Year 2021 February Financial Statements for the Cincinnati Metropolitan Housing Authority**

**(Enclosure #3) (Reema Ruberg) (Roll Call)**

### **6B. Request Approval to Solicit Bids for the following items:**

- 1. Resolution #5517 – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

- 1. SOL 2021-4005 – Architectural Services for Logan Commons and Northside Scholar House**

**(Enclosure #4) (Gary Boeres/Janell Duncan)**

- 2. SOL 2021-5002 – Printers, Scanners, Multi-function Devices**

**(Enclosure #4) (Mark Pfefferman/Janell Duncan) (Roll Call)**

### **6C. Contract Renewals:**

- 1. Resolution #5518 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Third One-Year Contract Extension Option for Contract 2018-7003; Year End and Pre-Audit Readiness Services with Rubino & Company, Chartered in a Not-to-Exceed Amount of \$40,000 Annually for a Maximum 5-Year Contract Paid for by Management Services Funds**

**(Enclosure #5) (Reema Ruberg/Janell Duncan) (Roll Call)**

- 2. Resolution #5519 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign a One-Year Contract Extension Option for Contract 2019-7003 for General Legal Services with Adams, Stepner, Woltermann & Dusing, P.L.L.C.; Bricker & Eckler LLP; Cors & Bassett, LLC; Dressman Benzinger LaVelle PSC; Finney Law Firm, LLC; Graydon Head & Ritchey LLP; Heis & Wenstrup Co., L.P.A.; Manley Burke, A Legal Professional Association; Rendigs, Fry, Kiely & Dennis, LLP; Strauss Troy Co., LPA; Wood & Lamping on an As-Needed Basis Not-to-Exceed \$200,000 Per Firm Annually for a Maximum 5-Year Contract and Not-to-Exceed the Budgeted Amount Paid for by Operational Funds, Administrative Fees, Management Services Funds and Development Funds**

**(Enclosure #6) (Geri Hernandez/Janell Duncan) (Roll Call)**

3. **Resolution #5520** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign a One-Year Contract Extension Option for Contract 2018-3009-01 Public Housing Conversion Consultant with 2RW Consultants, Inc.; CSG Advisors Incorporated; CVR Associates, Inc.; Dominion Environmental Group, Inc. d/b/a Dominion Due Diligence Group; Hawkins, Delafield & Wood LLC; and Recap Advisors in Not-to-Exceed Amounts of \$200,000 Annually for Maximum 5-Year Contracts Paid for by Management Services Funds, Capital Grant Funds and Development Funds

(Enclosure #7) (Gary Boeres/Janell Duncan) (Roll Call)

4. **Resolution #5521** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Second One-Year Contract Extension Option for Contract 2019-5001 Healthcare Brokerage Services with Horan Associates, Inc. in a Not-to-Exceed Amount of \$50,000 Annually for a Maximum 5-Year Contract Paid for by Management Services Funds

(Enclosure #8) (Lisa Thomas/Janell Duncan) (Roll Call)

**6D. Adopt a Resolution to Award the following Construction Contracts:**

We do not have any new Construction Contracts this Month over \$100,000  
(Per resolution #5442 approved 08.25.2020, the CEO has Authorization to Sign Contracts in an Amount Not-to-Exceed \$100,000. In February there were 5 contracts at \$100,000 or below with total expense of \$361k)

**6E. Adopt a Resolution – General**

1. **Resolution #5522** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Negotiate and Enter Into a Contract for Solicitation 2021-1003; Waste Collection Services with Rumpke of Ohio, Inc. in a Not-to-Exceed Amount of \$1,000,000 Per Year for a Maximum 5-Year Contract, or the Board Approved Budget Funded by Operating Funds

(Enclosure #9) (Marquita Flowers/Janell Duncan) (Roll Call)

**VII. EXECUTIVE SESSION**

- Staffing
- Real Estate

**VIII. ADJOURN**

# **Cincinnati Metropolitan Housing Authority**

## **Board of Commissioners**

**Mr. William Myles, Chair**

**Ms. Mayme L. Mitchell, Vice Chair**

**Mr. Thomas J. Weidman**

**Ms. Teri Spears**

**Mr. Reginald J. Harris**

**Mr. Edward R. O'Donnell**

**Mr. Kevin M. Moore**