



WOODFOREST
NATIONAL BANK

Branch Manager (Salaried Position)

The Retail Branch Manager is responsible for the growth of consumer and business customer relationships, community engagement, and instore partner relationships, while delivering the Woodforest Experience to every customer, every day.

Achieve branch sales and revenue goals by proactively identifying, marketing, and recommending banking products and services beneficial to the customer.

Recruit, train, retain and motivate staff to ensure profitability, sales, customer experience, compliance, and growth objectives.

Develop and execute innovative strategies to grow, retain and deepen consumer relationships. Enhance customer experience and the reputation of the Bank by warmly and sincerely greeting, engaging, and developing relationships with retail partners and customers.

Diligently adheres to policy and security procedures to protect customer privacy and maintain overall regulatory compliance.

Perform branch servicing duties such as paying and receiving, cash and vault balancing; ordering cash, cards, reports, audits and control checks; maintain and service automated teller machines. Demonstrate prudent expense management.

Competencies Required:

Must be proactive when seeking business outside of the branch.

Inspired, goal oriented, disciplined, team leader with strong interpersonal skills, sales aptitude, and comfortable with outside sales.

Address customer questions and concerns by telephone and in person or refer to appropriate internal resource with ownership until final resolution.

Excellent organizational skills with the ability to prioritize workload and multi-task in a fast-paced environment while maintaining accuracy and attention to detail.

Possesses reliability and the ability to work flexible or extended hours to meet business needs.

Minimum Qualifications/Experience:

Five years of relevant and transferrable sales and/or customer service experience OR a Bachelor's degree plus 3 years of relevant and transferrable sales and/or customer service experience.

One year of experience leading and directing the activities of a sales team is required.

Previous instore banking experience is preferred, but not required.



Cincinnati – Hamilton County

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High School Diploma or equivalent required.

Supervisory Responsibility:

Responsible and accountable for all personnel and employment decisions at assigned branch/location.

Travel:

Up to 50% or more outside of branch or as needed by customer.

Disclaimer

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Nothing herein restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Woodforest is an Equal Opportunity / Affirmative Action employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status, or other status protected by law or regulation.

Work Site zip code: 45150

To Apply: Online at via the following link

<https://woodforest.taleo.net/careersection/jobdetail.ftl?job=044052&lang=en>

OR go to www.woodforest.com career page by searching for job number 044052.