



Cincinnati Metropolitan Housing Authority
CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Tuesday, September 28, 2021

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Presentations**
 - 5. Public Comment**
 - 6. Discussion of Secretary Recommendations**
 - 6A. Financial Report**
 - 6B. Request Approval to Solicit Bids**
 - 6C. Resolutions – Approve Contract Renewals**
 - 6D. Resolutions - Award Construction Contracts**
 - 6E. Adopt a Resolution – General**
 - 7. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Regular Board Meeting – August 31, 2021**

(Enclosure #1)

(Roll Call)

IV. PRESENTATIONS

- We do not have any presentations this month**

V. PUBLIC COMMENT

- We have no requests to speak this month**

VI. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered for The Board of Commissioners Approval:

6A. Approval of the Financial Report

- 1. Resolution #5591 – Resolution Approving the Bad Debt Write-Offs for July and August 2021**

(Enclosure #2) (Reema Ruberg/Marquita Flowers) (Roll Call)

- 2. Resolution #5592 – Resolution to Approve Fiscal Year 2022 July and August 2021 Unaudited Financial Statements for the Cincinnati Metropolitan Housing Authority**

(Enclosure #3) (Reema Ruberg) (Roll Call)

6B. Request Approval to Solicit Bids for the following items:

- 1. Resolution #5593 – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

- 1. SOL 2021-4009 – Engineering Services**

(Enclosure #4) (Joe Norton/Janell Duncan)

- 2. SOL 2021-5003 – Executive Recruiter Services**

(Enclosure #4) (Lisa Thomas/Janell Duncan)

- 3. SOL 2021-7007 – Media Services**

(Enclosure #4) (Gregory Johnson/Janell Duncan)

- 4. SOL 2022-1001 – Grounds Maintenance Services**

(Enclosure #4) (Marquita Flowers/Janell Duncan) (Roll Call)

6C. Contract Renewals:

- 1. Resolution #5594 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Second One-Year Contract Extension Option for Contract 2019-2003; HCV Inspection Services with Chase Construction & Development Group, LLC d/b/a Chase Construction & Inspection Group and Safebuilt Ohio, LLC in Not-to-Exceed Amounts of \$200,000 Annually Per Firm for Maximum 5-Year Contracts, Paid for by Administrative Fees**

(Enclosure #5) (Lisa Isham/Janell Duncan) (Roll Call)

2. **Resolution #5595** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option for Contract 2020-4006; Choice Neighborhoods Planning Coordinator with Community Building Institute at Xavier University in a Not-to-Exceed Amount of \$160,000 for a Maximum 5-Year Contract, Paid for by Choice Neighborhoods Planning Grant

(Enclosure #6) (Gary Boeres/Janell Duncan) (Roll Call)

6D. Adopt a Resolution to Award the following Construction Contracts:

We do not have any new Construction Contracts this Month over \$100,000 (Per resolution #5587 approved 08.31.2021, the CEO has Authorization to Sign Contracts in an Amount Not-to-Exceed \$100,000. In August there were 17 contracts at \$100,000 or below with total expense of \$355.9k)

6E. Adopt a Resolution – General

1. **Resolution #5596** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Negotiate and Enter Into Contracts for Solicitation 2021-1006; HVAC Maintenance and Repair Services with Blau Mechanical Inc. and The Geiler Company in a Not-to-Exceed Amount of \$500,000 Per Firm Per Year for Maximum 5-Year Contracts or the Board Approved Budget, Funded by Operating Funds

(Enclosure #7) (Marquita Flowers/Janell Duncan) (Roll Call)

2. **Resolution #5597** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Submit for HUD Approval of the Disposition Application of Five (5) Scattered Sites. 4637 Ashtree Ave./1813 Wyoming Ave./1237 Beech Ave./1636 Pasadena Ave./36 Ridge Ave.

(Enclosure #8) (Joe Norton) (Roll Call)

3. **Resolution #5598** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Negotiate and Enter Into Lease Agreement with Ms. Shanel Gentry d/b/a Nelly's Deli and Juice Bar LLC at City West Retail

(Enclosure #9) (Joe Norton) (Roll Call)

4. **Resolution #5599** – Resolution Adopting the Significant Amendment to the FY2021-2022 Annual Plan Development Activities and Capital Statement to Incorporate Changes for Required Rental Assistance Demonstration (RAD) and Development Activities

(Enclosure #10) (Joe Norton) (Roll Call)

VII. ADJOURN

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Ms. Mayme L. Mitchell, Vice Chair

Mr. Thomas J. Weidman

Ms. Teri Spears

Mr. Reginald J. Harris

Mr. Edward R. O'Donnell

Mr. Kevin M. Moore