



Webcam and Teleconferencing
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, April 26, 2022

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – March 29, 2022

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. **Resolution #188** – Resolution Approving the Financial Report for the Month of March 2022 with Collection Losses

(Enclosure #2) (Reema Ruberg/Bianka Brown) (Roll Call)

2. **Resolution #189** – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, City West Retail and Touchstone Property Services for the Three Months Ending March 31, 2022 for Calendar Year 2022

(Enclosure #3) (Reema Ruberg/Bianka Brown) (Roll Call)

3. **Resolution #183 TABLED March 29, 2022** – Resolution to Approve Calendar Year 2022 Budget Revisions for Sutter View LLC and Springdale Senior Limited Partnership d/b/a Baldwin Grove

(Enclosure #4) (Reema Ruberg/Bianka Brown) (Roll Call)

4. **Resolution #190** – Resolution to Approve the Final Draft Audits for Cary Crossing, LLC, Reserve on South Martin, L.P., Springdale Senior Limited Partnership d/b/a Baldwin Grove and West Union Square, LLC Financial Audits for Calendar Years 2020 and 2021

(Enclosure #5) (Reema Ruberg/Bianka Brown) (Roll Call)

5. **Resolution #191** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the First Contract Extension Option through June 30, 2022, for Contract TP21-1001; Work Order Services with Trustus Transportation LLC d/b/a Trustus Maintenance & Janitorial; Colossal Janitorial LLC; Fanci Structure Construction LLC; Prestige Home Improvement & Roofing LLC, Bruce Gray d/b/a From the Ground Up Renovations; August Cleaning Services LLC; The Stonestreet Group LLC; Finesse Services LLC; Ultimate Professionals LLC; GLT Renovations LLC; Somebody Gotta Do It LLC; Crossty Renovation Services LLC; Touch of Perfection Painting LLC; DCJ Janitorial LLC; and KNVY Renovations LLC in a Not-to-Exceed Amount of \$200,000 Per Contractor, Per Year, for a Maximum 3-Year Contract, or the Board Approved Budget, Funded by Operating Funds

(Enclosure #6) (Barbara Jeff/Vernal Moore/Janell Duncan) (Roll Call)

6. **Resolution #192** – Resolution Creating the Management Agreement of Beechwood RAD LLC

(Enclosure #7) (Tobias Eisenlohr) (Roll Call)

7. **Resolution #193** – Resolution Creating the Management Agreement of Maple Tower RAD LLC

(Enclosure #8) (Tobias Eisenlohr) (Roll Call)

8. **Resolution #194** – Resolution to Approve the Calendar Year 2022 Budget Revisions for Hamilton County Affordable Housing

(Enclosure #9) (Reema Ruberg/Bianka Brown) (Roll Call)

During March 2022 of fiscal year 2022, TPS entered into thirteen (13) non-construction contracts with not-to-exceed maximum amounts below \$100,000. (Per Resolution #174 approved 01.25.2022, the CEO has Authorization to Execute and Sign Contracts in an Amount Not-to-Exceed \$100,000)

(Enclosure #10) (Janell Duncan)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman • Ms. Teri Spears
Mr. Edward R. O'Donnell • Mr. Kevin M. Moore