



Webcam and Teleconferencing  
Cincinnati, Ohio 45214

**TOUCHSTONE PROPERTY SERVICES**

**MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, OHIO**

**Tuesday, June 28, 2022**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

1. **Call Meeting to Order**
  2. **Roll Call**
  3. **Approval of Minutes**
  4. **Discussion of Secretary Recommendations**
  5. **Adjourn**
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. **Board Meeting – May 31, 2022**

**(Enclosure #1) (Roll Call)**

**IV. DISCUSSION OF SECRETARY RECOMMENDATIONS**

1. **Resolution #201 – Resolution Approving the Financial Report for the Month of May 2022 with Collection Losses**

**(Enclosure #2) (Reema Ruberg/Bianka Brown) (Roll Call)**

2. **Resolution #202 – Resolution to Approve the Unaudited Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, City West Retail and Touchstone Property Services for the Five Months Ending May 31, 2022 for Calendar Year 2022**

**(Enclosure #3) (Reema Ruberg/Bianka Brown) (Roll Call)**

3. **Resolution #203** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the First One-Year Contract Extension Option for Contract TP21-1005; Plumbing Maintenance and Repair Services with Triton Services, Inc.; Blau Mechanical, Inc.; Queen City Mechanicals, Inc.; and Roto-Rooter Services Company in a Not-to-Exceed Amount of \$150,000 Annually, Per Contractor, or the Board Approved Budget, for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #4) (Barbara Jeff/Vernal Moore/Janell Duncan) (Roll Call)

4. **Resolution #204** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter Into Contracts for Solicitation TP22-1013; Work Order Services with Diamond Professional Contractors LLC; Trustus Transportation, LLC d/b/a Trustus Maintenance & Janitorial; Colossal Janitorial, LLC; Somebody Gotta Do It, LLC; Finesse Services, LLC; AFIST of Contractors LLC; G2 Residential Services, LLC; Wade Enterprises Real Estate & Property Management LLC; Gwendolyn Hunter d/b/a K&G's Construction LLC; Terrance Shipmon d/b/a Upgrade Renovation Restoration and Repair Company; The Stonestreet Group LLC; Howard Edwards Contractors LLC; Cogar Enterprise LLC; D C J Janitorial LLC; Chase Construction & Development Group, LLC d/b/a Chase Construction & Inspection Group, LLC; Bruce Gray d/b/a From the Ground Up Renovations; GLT Renovations LLC; and Ultimate Professionals LLC in a Not-to-Exceed Amount of \$200,000 Annually, Per Contractor, or the Board Approved Budget, for a Maximum 3-Year Contract, Funded by Operating Funds

(Enclosure #5) (Barbara Jeff/Vernal Moore/Janell Duncan) (Roll Call)

During May 2022 of fiscal year 2022, TPS entered into five (5) non-construction contracts with not-to-exceed maximum amounts below \$100,000. (Per Resolution #174 approved 01.25.2022, the CEO has Authorization to Execute and Sign Contracts in an Amount Not-to-Exceed \$100,000)

(Enclosure #6) (Janell Duncan)

## V. ADJOURN

### **TOUCHSTONE PROPERTY SERVICES, INC. Board**

Cincinnati Metropolitan Housing Authority  
*Board of Housing Commissioners*

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair  
Mr. Thomas J. Weidman • Ms. Teri Spears • Ms. Cinnamon D. Pelly  
Mr. Edward R. O'Donnell • Mr. Kevin M. Moore