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## ADDENDUM #1

Quotations for Small Procurements  
Hearing Officers  
Solicitation No. 2022-8072

### **Addendum 1 – Issued October 17, 2022**

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

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### **QUESTIONS:**

Is it mandatory for the Hearing Officer to attend the hearings in person or can they attend via Zoom (or another video conferencing format)? **The grievant is provided the option of having their hearing conducted in person or remotely, by Zoom. If the grievant selects to have their hearing by Zoom, the hearing officer may conduct the hearing remotely, so long as the hearing is recorded and a high level of professionalism and confidentiality are maintained, including but not limited to having a professional background screen, noise-free background, and strong internet reception for uninterrupted Zoom capability.**

\*\*\*END OF ADDENDUM TO DATE 10/17/22\*\*\*

1627 WESTERN AVENUE, CINCINNATI, OHIO 45214

Phone: (513) 333-0670 Fax: (513) 977-5606 TDD: (513) 977-5807 Website: [www.cintimha.com](http://www.cintimha.com)

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