

**CINCINNATI METROPOLITAN HOUSING AUTHORITY  
HEARING OFFICER—CODE OF CONDUCT**

**Introduction**

As a public agency, Cincinnati Metropolitan Housing Authority (CMHA) provides participants in the Low Income Public Housing Program (LIPH) and the Housing Choice Voucher Program (HCV) the opportunity to grieve or appeal CMHA action that negatively impacts a participant.

Grievances and informal hearings are essential to providing participants in CMHA programs with due process under the law. Hearing Officers are charged with the task of upholding remaining impartial in these actions while also remaining cognizant of the Mission, Values, and Guiding Principles of the agency.

*Mission*

To provide quality affordable housing solutions by building partnerships with Hamilton County communities while strengthening and expanding housing opportunities for families to achieve self-sufficiency

*Values*

Integrity, Respect, Initiative, Accountability, Excellence

*Guiding Principles*

We are committed to treating everyone with respect  
We will not compromise our shared ethical standard and dedication to quality

**Cannons**

- I. A Hearing Officer Should Act Fairly, Impartially, and with Integrity
- II. A Hearing Officer Should Avoid the Appearance of a Conflict of Interest
- III. A Hearing Officer Should Conduct Hearings in Accordance with CMHA Procedures, with Professionalism, Accuracy and Exceptional Quality
- IV. A Hearing Officer Should Address All Parties with Courtesy and Respect
- V. A Hearing Officer Shall Exude a Demeanor in Appearance and Vocabulary Appropriate for a Court of Law
- VI. A Hearing Officer Should Consider the Testimony and Evidence Presented
- VII. A Hearing Officer Should Weigh All Mitigating Circumstances in Light of the Rules, Regulations, Policies, and Contract Terms
- VIII. A Hearing Officer Should Promptly Render a Decision in Writing

**I hereby agree to adhere to the Hearing Officer Code of Conduct.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date