



ADDENDUM #1

Request for Proposals
Trash Out of Units
Solicitation No. 2022-8065

Originally Issued December 16, 2022

Addendum 1 – Issued January 6, 2023

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

- 1. The audio presentation mentioned Tabs, but the posted Solicitation application doesn't mention Tabs.**
Tabs are only required for Requests for Proposals. This is a request for quotes, so tabs are not required.
- 2. Can the Fee Submittal Form be a separate attachment?**
See QSP document page 1, What to Submit:
“Submit: 1 or more files for the proposal;
1 separate file with only the Fee Submittal Form, and
1 separate file with only the Contract Award and Acceptance Form.
All submissions must be in .pdf or equivalent format.
Photographs and links to attachments will not be accepted.”
- 3. Can the Contract Acceptance and Award be a separate attachment? Then can B and E be in the same attachment?**
See QSP document page 1, What to Submit:
“Submit: 1 or more files for the proposal;
1 separate file with only the Fee Submittal Form, and

1627 WESTERN AVENUE, CINCINNATI, OHIO 45214

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**1 separate file with only the Contract Award and Acceptance Form.
All submissions must be in .pdf or equivalent format.
Photographs and links to attachments will not be accepted.”**

4. Can the proposal be a Word document?

See QSP document page 1, What to Submit:

**“Submit: 1 or more files for the proposal;
1 separate file with only the Fee Submittal Form, and
1 separate file with only the Contract Award and Acceptance Form.
All submissions must be in .pdf or equivalent format.
Photographs and links to attachments will not be accepted.”**

5. If there need to be Tabs, could you direct me to an example of what they look like in a proposal?

See answer to question 1 above.

6. Does all trash have to be removed and disposed of off site; or can the dumpsters and waste bins be used as well?

See Attachment A Scope of Work Section 1.1, second bullet:

“CMHA dumpsters and trash cans cannot be used to dispose of items.”

7. Are contractors required to wear uniforms?

See Attachment A Scope of Work Section 2.10:

“All personnel must be in uniform when working on the property.”

8. I noticed the solicitation states the contract should not exceed 3 years, if the contractor does well during the first year, will there be another solicitation posted or will it automatically roll over, year after year?

Contracts will be awarded for maximum of 3 years or \$50,000, whichever comes first.

9. The solicitation states the work is expected to be performed within 1 day, will this vary based on the amount of items left behind for disposal?

See Attachment A Scope of work Section 2.8, Time and Scheduling:



“In some instances, due to the nature of work to be completed, it may become necessary for the completion of work to take longer than the allotted turn around.

The Authority shall have sole discretion in determining the amount of time to be extended due to these circumstances.”

10. The solicitation also states that weekends are counted in the number of days; does this mean that weekend work is permitted?

Yes.

*****END OF ADDENDUM TO DATE 1/6/2023*****

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