



**HOUSING CHOICE VOUCHER [HCV] PROGRAM**  
**Summary of Proposed Changes to the 2023-2024 HCV Administrative Plan**  
**January 12, 2023**

**1. Chapters 3, 5 & 18 - ELIGIBILITY FOR ADMISSION DEBTS OWED**

- **Language corrected to be consistent with other parts of the plan to allow for 60 days to pay any outstanding bad debt to CMHA or other HUD funded housing program.**
  - If any member of an applicant family has a bad debt or previous balance due to CMHA or any other federally assisted housing program, they are eligible to apply for the wait list. The family will be placed on the wait list and will be notified, in writing, of the outstanding debt. The family will be removed from the wait list and given 60 days from the day they are pulled to enter into a satisfactory repayment agreement with the entity they owe. Upon signing a repayment agreement, the family will be placed back on the wait list with their same date and sequence time. If a repayment agreement is not established within 60 calendar days, the application will be withdrawn. CMHA will not pursue collection efforts for outstanding debts over 8 years where no judgement for payment has been rendered by a court in accordance with Ohio law.

**2. Chapter 4 & 5 - ESTABLISHING PREFERENCES AND MAINTAINING THE WAIT LIST [24 CFR Part 5, Subpart D; 982.54(d)(1), 982.204, 982.205, 982.206]**

- Language added to include the following preferences to Chapters 4&5:
  - Referral from Asset Management/LIPH or Touchstone Management Services when a family or individual cannot be housed because of extenuating circumstances. \*\* 80 points
  - Removal of the veteran preference due to VASH program.

**3. Chapter 21 – FAMILY SELF SUFFICIENCY**

- Language added to meet the program participation rules implemented by HUD and program objectives and outreach procedures.

The Cincinnati Metropolitan Housing Authority's FSS program seeks to help families make program toward economic security by supporting the family's efforts to:

- Increase their earned income;
- Build financial capability;
- Achieve their financial goals

The overall plan of the FSS Program is to achieve the following objectives:

- Introduce FSS to all families who are eligible to participate with the understanding that the commitment to change "begins from within."
- Implement a needs assessment to identify each family's strengths and barriers. Establish interim goals that lay the foundation for the final goals of economic self-sufficiency of each family joining FSS.
- CMHA's standards for completion of the FSS Contract of Participation include:
  - To become independent of TANF assistance;
  - To be in good standing with no current or anticipated debt to either the Housing Choice Voucher (HCV) Program or the Landlord;
  - To seek and maintain suitable employment based on the skills, education and job training of that individual and available job opportunities in the area;
  - To complete the Individual Service Plan goals set by the participant.
  - Establish interagency partnerships to achieve high quality and comprehensive service delivery to all members of a family with long-term results.

The FSS Coordinators will meet with the FSS participants on an annual basis to review goals and to assess the accountability of the families and the agencies involved but will contact the participant throughout the year to ensure any potential issues are resolved or assistance is provided prior to the expiration of the Contract of Participation.