



ADDENDUM #1

Request for Proposals
Security Guard Services for HCV
Solicitation No. 2023-2002

Originally Issued January 10, 2023

Addendum 1 – Issued January 30, 2023

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

1. Are there any differences between this solicitation and CMHA's previous solicitation (QSP 2022-8067)? If yes, can you please identify the changes?
QSP 2022-8067 was a request for quote and this document is a Request for Proposals (RFP). Changes are related to the change in structure of the solicitation.
2. Is a Good Faith Effort required in terms of meeting a MBE or WBE subcontracting goal?
Please refer to RFP section 2.0 Economic Inclusion Participation. CMHA encourages participation by MBE/WBE and Section 3 Business concerns.
3. Per the Solicitation, in terms of proposal organization, "Each category must be separated by numbered dividers and labeled with the corresponding section reference . . . Separate electronic files may be utilized (and labeled) for each Section." However, also per the Solicitation, there will be three separate electronic files (an electronic proposal, an electronic fee information form, and an electronic contract award and acceptance form). Can CMHA please clarify

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whether the electronic proposal should be divided into different electronic files,
or if labeling each section of the electronic proposal will suffice?

Either of these options is acceptable.

4. Will a vehicle be required for service under this contract?

No.

END OF ADDENDUM TO DATE 1/30/23

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