



Cincinnati Metropolitan Housing Authority

**CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214**

CMHA BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, Ohio

Tuesday, February 28, 2023

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Discussion of Secretary Recommendations**
 - 4A. Financial Report**
 - 4B. Request Approval to Solicit Bids**
 - 4C. Resolutions – Approve Contract Renewals**
 - 4D. Resolutions - Award Construction Contracts**
 - 4E. Adopt a Resolution – General**
 - 5. Executive Session**
 - Real Estate**
 - 6. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Annual Board Meeting – December 20, 2022**

(Enclosure #1) (Roll Call)
- 2. Regular Board Meeting – December 20, 2022**

(Enclosure #2) (Roll Call)
- 3. Regular Board Meeting – January 31, 2023**

(Enclosure #3) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

The Following Recommendations Are Offered for The Board of Commissioners Approval:

4A. Approval of the Financial Report

- 1. Resolution #5803 – Resolution Approving the Bad Debt Write-Offs for January 2023**

(Enclosure #4) (Marquita Flowers/Reema Ruberg) (Roll Call)

- 2. Resolution #5804 – Resolution Approving the Fiscal Year 2023, January 2023 Financial Statements for the Cincinnati Metropolitan Housing Authority**

(Enclosure #5) (Reema Ruberg) (Roll Call)

- 3. Resolution #5805– Resolution Approving the Fiscal Year 2023 Budget Revision for Housing Choice Voucher (HCV) Program for the Cincinnati Metropolitan Housing Authority**

(Enclosure #6) (Reema Ruberg) (Roll Call)

4B. Request Approval to Solicit Bids for the following items:

- 1. Resolution #5806 – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors**

1. SOL 2023 – 1010 Trash and Bulk Furniture Removal Services

2. SOL 2023 – 1011 Glass and Window Installation Services

(Enclosure #7) (Marquita Flowers/Janell Duncan)

3. SOL 2023 – 2004 Housing Choice Voucher Program Operations Assistance

(Enclosure #7) (Lisa Isham/Janell Duncan) (Roll Call)

4C. Contract Renewals:

- 1. Resolution #5807 – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the Second One-Year Contract Extension Option for Contract 2021-1003; Waste Collection Services with Rumpke of Ohio, Inc. in a Not-to-Exceed Amount of \$1,000,000 Annually, or the Board Approved Budget, for a Maximum 5-Year Contract, Funded by Operational Funds**

(Enclosure #8) (Marquita Flowers/Janell Duncan) (Roll Call)

2. **Resolution #5808** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Sign the First One-Year Contract Extension Option for Contract 2022-3017; Security Camera Systems and Access Control with ELA Holding Corporation d/b/a Turnkey Technology; Technology Install Partners, LLC; and Ocean 10 Security LLC Not to Exceed the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operational Funds, Administrative Fees, Management Services Funds, Capital Grants, and Emergency Grant Funds. Each Contractor has a Not-to-Exceed Amount of \$250,000 Annually to be Used for Projects Under \$100,000 Per Project. Any Project Exceeding \$100,000 will be Subject to Board Approval

(Enclosure #9) (Joe Norton/Janell Duncan) (Roll Call)

4D. Adopt a Resolution to Award the following Construction Contracts:

1. **Resolution #5809** – Resolution Authorizing the Chief Executive Officer of the Cincinnati Metropolitan Housing Authority to Enter Into a Contract for Solicitation 2023-3003; Logan Commons for the Amount of \$10,692,000 with Triton Services, Inc. to Construct 42 Units of Affordable Senior Housing in Over the Rhine (OTR), Funded as a Mixed Finance Project

(Enclosure #10) (Joe Norton/Janell Duncan) (Roll Call)

4E. Adopt a Resolution – General

There are no General category resolutions for February

During January 2023, Fiscal Year 2023, CMHA entered into three (3) non-construction contracts with not-to-exceed maximum amounts below \$100,000. CMHA did not enter into any construction contracts below \$100,000 in January. (Per Resolution #5726 approved 08.23.2022, the CEO has Authorization to Execute and Sign Contracts in an Amount Not-to-Exceed \$100,000).

(Enclosure #11) (Janell Duncan)

V. EXECUTIVE SESSION

- Real Estate

VI. ADJOURN

Cincinnati Metropolitan Housing Authority

Board of Commissioners

Mr. William Myles, Chair

Ms. Mayme L. Mitchell, Vice Chair

Mr. Thomas J. Weidman

Ms. Teri Spears

Ms. Bernadette Watson

Mr. Edward R. O'Donnell

Mr. Kevin M. Moore