



**RFP 2023-1008**  
**Inspection Services for Public Housing**

**Attachment B: Contractor’s Fee Submission Form**

The fees shall be a firm fixed price inclusive of all elements required to deliver the services, including but not limited to: employee costs and benefits, clerical support, supplies, materials, licensing, insurance, travel, fuel surcharges, franchise fees, etc. Please note that such cost is inclusive of all elements required to provide these services as specified herein and each fee proposed shall be fully “burdened” with profit and overhead costs.

(See location descriptions on page 2 and 3)

<b>Unit Inspections Location</b>	<b>Firm Fixed Cost per unit</b>	<b>50&gt; units</b>	<b>Firm Fixed Cost per Interior</b>	<b>50&gt; units</b>	<b>Firm Fixed Cost per Exterior and Interior</b>	<b>50&gt; units</b>
<b>Family Development Properties</b>						
209-Winton Terrace						
210 – Findlater Gardens						
217- Millvale						
<b>Scattered Site Properties</b>						
AMP 201						
AMP 202						
AMP 203						
AMP 204						
AMP 205						
AMP 206						
AMP 207						
AMP 214						



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High-Rise Properties						
AMP 208						
AMP 211						
AMP 212						
AMP 213						
AMP 215						
AMP 218						

**Additional Services**

Provide a firm fixed hourly rate for related services

Name/Position	Firm Fixed Rate
REAC Appeals (per AMP)	\$ _____
Training- 1 day, up to 40 people (per person)	\$ _____
	\$ _____
	\$ _____

**Work Locations**

Location	Mark X for Preferred location
<b>Location: AMP 201-207 Townhomes (with and without Basement)</b> This includes scattered sites throughout Hamilton County with a mix of small apartment communities, and small multi-family buildings.	
<b>Location: AMP 201-207 Single Family Homes/Duplexes</b> This includes scattered sites throughout Hamilton.	
<b>Location: AMP 201-207 Flats</b> This includes scattered sites throughout Hamilton, e.g. Glenwood, Beacon Glen, and four-family buildings.	



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<b>Location: AMP 209: Winton Terrace (4848 Winneste)</b> This is a large garden-style family development, located adjacent to Findlater Gardens.	
<b>Location: AMP 210: Findlater Gardens (Management Office at 595 Strand Lane)</b> This is a large garden-style family development, located adjacent to Winton Terrace.	
<b>Location: AMP 217: Millvale (3357 Beekman Street)</b> This is a large family development of walkup units.	

There are no travel costs allowable under any contract resulting from this scope.

Notes and Exclusions:

**DISCOUNT OFFERED FOR EARLY PAYMENT:** \_\_\_\_\_ % if invoice paid within \_\_\_\_\_ days of properly submitted invoice as stated in the RFP.

**PROPOSER'S STATEMENT**

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the Authority discovers that any information entered herein to be false, such shall entitle the Authority to not consider or make award or to cancel any award with the undersigned party. Pursuant to all RFP Documents including attachments, this Fee Submission Form, and pursuant to all Documents submitted, the undersigned proposes to supply the Authority with the services and/or products described herein for the fee(s) submitted pertaining to this RFP.

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

By: \_\_\_\_\_  
 (Signature of Offerer)

By: \_\_\_\_\_ Title: \_\_\_\_\_  
 (Print Name)