



CMHA Boardroom  
1635 Western Avenue  
Cincinnati, Ohio 45214

**TOUCHSTONE PROPERTY SERVICES**

**MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, OHIO**

**Tuesday, April 25, 2023**

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**6:00 P.M.**

**I. AGENDA SCHEDULE**

- 1. Call Meeting to Order**
  - 2. Roll Call**
  - 3. Approval of Minutes**
  - 4. Discussion of Secretary Recommendations**
  - 5. Adjourn**
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**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- 1. Regular Board Meeting – March 28, 2023**

(Enclosure #1) (Roll Call)

**IV. DISCUSSION OF SECRETARY RECOMMENDATIONS**

- 1. Resolution #249 – Resolution Approving the Financial Report for the Month of March 2023 with Collection Losses**

(Enclosure #2) (Reema Ruberg) (Roll Call)

- 2. Resolution #250 – Resolution to Approve the Monthly Financial Statement for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, City West Retail and Touchstone Property Services for the Three Months Ending March 31, 2023 for Calendar Year 2023**

(Enclosure #3) (Reema Ruberg) (Roll Call)

3. **Resolution #251** – Resolution Authorizing Touchstone Property Services, Inc. to Enter Into a Property Management Agreement and Associated Documents with Riverview San Marco, LLC in Conjunction with the Redevelopment of Riverview San Marco

(Enclosure #4) (Gary Boeres) (Roll Call)

4. **Resolution #252** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter Into a Contract for Solicitation TP22-1011; Alarm System, Maintenance, Repair and Monitoring with Integrated Protection Services, Inc. in a Not-to-Exceed Amount of \$118,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Janell Duncan) (Roll Call)

5. **Resolution #253** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter into Contracts for Solicitation TP23-1005; Printing and Mailing Services with Shanice Benton d/b/a Elegant Ends Shoe Boutique and Specialty Lithographing Company in a Not-to-Exceed Amount of \$125,000 Annually Per Contactor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #6) (Janell Duncan) (Roll Call)

6. **Resolution #254** – Resolution Approving the CMHA/Touchstone Truancy Policy and Adding it as an Addendum to the Touchstone Residential Lease

(Enclosure #7) (Tobias Eisenlohr) (Roll Call)

During March 2023 of fiscal year 2023, TPS entered into five (5) non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #8) (Janell Duncan)

## V. ADJOURN

### **TOUCHSTONE PROPERTY SERVICES, INC. Board**

Cincinnati Metropolitan Housing Authority  
*Board of Housing Commissioners*

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair  
Mr. Thomas J. Weidman • Ms. Teri Spears • Ms. Bernadette Watson  
Mr. Edward R. O'Donnell • Mr. Kevin M. Moore