



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, May 30, 2023

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Discussion of Secretary Recommendations**
 - 5. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Regular Board Meeting – March 28, 2023**

(Enclosure #1) (Roll Call)

- 2. Regular Board Meeting – April 25, 2023**

(Enclosure #2) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

- 1. Resolution #255 – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Second One-Year Contract Extension Option for Contract TP21-1005; Plumbing Maintenance and Repair Services with Triton Services, Inc.; Blau Mechanical, Inc.; Queen City Mechanicals, Inc.; and Roto-Rooter Services Company in a Not-to-Exceed Amount of \$150,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds**

(Enclosure #3) (Janell Duncan) (Roll Call)

2. **Resolution #256** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Second One-Year Contract Extension Option for Contract TP21-1010; Preventative Maintenance Plan with A F.I.S.T. of Contractors, LLC; William M. Kramer d/b/a Kramer and Associates Group; and Triton Services, Inc. in a Not-to-Exceed Amount of \$90,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #4) (Janell Duncan) (Roll Call)

3. **Resolution #257** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter into Contracts for Solicitation TP23-1004; Work Order Services with the Stonestreet Group LLC; Trustus Transportation LLC d/b/a Trustus Maintenance & Janitorial; Ultimate Professionals LLC; Brown Development & Construction LLC; Crossty Renovation Services LLC; Diamond Professional Contractors LLC; G2 Residential Services LLC; Howard Edwards Contractors LLC; GLT Renovations LLC; Prestige Home Improvement & Roofing LLC; Hatcher Housing LLC; Highendless Remodeling LLC; Bates Cleaning Services LLC; Fanci Structure Construction LLC; Bruce Gray d/b/a From The Ground Up Renovations; Triton Services, Inc.; DCJ Janitorial LLC; and Cogar Enterprise LLC in a Not-to-Exceed Amount of \$150,000 Annually Per Contractor or the Board Approved for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Janell Duncan) (Roll Call)

4. **Resolution #258** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter Into Contracts for Solicitation TP23-1007; Pest Control Services with Yutze LLC d/b/a Pestmaster of Cincinnati; The Terminix International Company Limited Partnership d/b/a Terminix Commercial; and High Rock Pest Control, LLC in a Not-to-Exceed Amount of \$60,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #6) (Janell Duncan) (Roll Call)

During April 2023 of fiscal year 2023, TPS did not enter into any non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #7) (Janell Duncan)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman • Ms. Teri Spears • Ms. Bernadette Watson
Mr. Edward R. O'Donnell • Mr. Kevin M. Moore