



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, November 21, 2023

Rescheduled from November 28, 2023

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – October 30, 2023 (**Rescheduled from October 31, 2023**)

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. Resolution #278 – Resolution Approving the Financial Report for the Month of October 2023 with Collection Losses

(Enclosure #2) (Cedric Oluoch/Reema Ruberg) (Roll Call)

2. Resolution #279 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, City West Retail and Touchstone Property Services for the Ten Months Ending October, 2023 for Calendar Year 2023

(Enclosure #3) (Cedric Oluoch/Reema Ruberg) (Roll Call)

3. **Resolution #280** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. TP24-1002 Vacancy Prep

(Enclosure #4) (Janell Duncan) (Roll Call)

4. **Resolution #281** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter Into Contracts for Solicitation TP23-1008; Compliance and Technical Assistance with AMA Consulting Group, LLC; DU and Associates, Inc.; and Afiya Home Solutions, Inc. in a Not-to-Exceed Amount of \$150,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Mr. Johnson/Janell Duncan) (Roll Call)

During October 2023 of fiscal year 2023, TPS entered into six (6) non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #6) (Janell Duncan)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners

Mr. William Myles, Chair • Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman • Ms. Teri Spears • Ms. Bernadette Watson
Mr. Edward R. O'Donnell • Mr. Kevin M. Moore