



**CMHA SOLICITATION 2013-1035
Preventative Maintenance Preparation Plan
ATTACHMENT B FEE SUBMISSION FORM**

The proposed fees are all-inclusive of all related costs that the successful proposer will incur to provide the noted services, including but not limited to: employee costs and benefits, clerical support, supplies, materials, licensing, insurance, travel, fuel surcharges, franchise fees, etc. The Proposer is responsible for providing firm, fixed costs as specified below. In addition, the proposer must provide a fixed, firm cost for additional services.

If Contractor is awarded the contract for this solicitation, this Fee Submission Form may be used as Exhibit B to the Contract. The completion of the form is no guarantee of a contract or the award of any services.

Name/ Position	Firm Fixed Flat Rate
Maintenance Plan Preparation	
Stanley Rowe (358 units)	\$ _____
Liberty Street/ Stanely Rowe Houses (196 units)	
Multifamily (4 to 20 units buildings)	\$ _____
Winton Terrace (608 units)	\$ _____
Findlater Gardens (648 units)	\$ _____
Millvale (382 units)	\$ _____
Name/ Position	Firm Fixed Hourly Rate
Maintenance Plan Implementation	
Consultation	\$ _____



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HVAC Technician	\$ _____
General Labor	\$ _____
Painter	
Electrician	
Plumber	
Carpenter	
Fire Suppression/ Fire Panel Technician	

Additional Services

Provide a firm fixed hourly rate for related services

Name/Position	Firm Fixed Hourly Rate
	\$ _____
	\$ _____
	\$ _____
	\$ _____



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PARTS/SUPPLIES AND MATERIALS (not provided by CMHA Warehouse)

Description	Percentage added to Contractor's wholesale cost
Supplies and Parts (includes signage, paint, printed materials)	_____ %
Equipment	_____ %
"On Shelf" Products	_____ %

The Agency anticipates that the successful proposer may need to travel to work on site (Cincinnati Metropolitan Housing Authority). If so, the proposer may seek approval for such arrangements and if so approved may charge the Agency for reimbursement of certain travel expenses. Those expenses include: travel to and from Cincinnati, Ohio, and on-site living expenses. Out-of-pocket travel costs will be reimbursed with pre-approval of the CMHA Contracting Officer. Reimbursement is limited to the General Services Administration per diem rates. If the proposer expects to charge for travel, that must be indicated on this Fee Submission Form. Expected travel costs must be provided as an attachment to the Fee Submission Form.

Notes and Exclusions:

DISCOUNT OFFERED FOR EARLY PAYMENT: _____ % if invoice paid within _____ days of properly submitted invoice as stated in the RFP.



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PROPOSER'S STATEMENT

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the Authority discovers that any information entered herein to be false, such shall entitle the Authority to not consider or make award or to cancel any award with the undersigned party. Pursuant to all RFP Document including attachments, this Fee Submission Form, and pursuant to all documents submitted, the undersigned proposes to supply the Authority with the services and/or products described herein for the fee(s) submitted pertaining to this RFP.

Date: _____

Company: _____

Address: _____

City, State, Zip _____

Phone(s): _____

Email: _____

By: _____
(Signature of Offerer)

By: _____ Title: _____
(Print Name)

Fed Tax ID: _____