



ADDENDUM #4

Request for Proposals
Supplemental Hotel and Lodging Services
Solicitation No. 2024-1003

Originally Issued December 11, 2023

Addendum 4 – Issued January 25, 2024

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

1. What is the advance notice period before occupants are placed into temporary housing?
The advance notice is typically 1 hour before the check in.
2. In the case of damages to hotel property, who bears the responsibility?
The housing authority would be responsible for any damages.
3. If occupants are required to vacate the temporary housing (hotel), is it mandatory for the contractor to provide an alternative housing location?
No.
4. What provisions will be in place to accommodate seasonal and/or event-related rate changes for hotels?
This is to be a firm fixed rate regardless to those changes.
5. Could you specify the allowable distance from the rental property site to the relocated hotel site?
There is no requirement for distance.
6. What is the timeline for notification provided to enroll tenants into temporary housing?
In the event of an emergency, the tenants are notified same day.

END OF ADDENDUM TO DATE 1/25/2024

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