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## ADDENDUM #2

Quotations for Small Procurements  
Emergency Preparedness Plan  
Solicitation No. 2024-1806

Originally Issued December 5, 2023

### Addendum 2 – Issued December 28, 2023

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

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### QUESTIONS:

1. Is there a file size limit for submissions?  
**No.**
2. Would CMHA please clarify whether there is a one-page restriction on the Relevant Experience Description in Attachment D?  
**There is not a one-page restriction. Additional information can be included on additional pages.**
3. Attachment C Terms and Conditions states ““Contractor shall not publish or use such advertising and publicity matters without prior express written consent of CMHA.” Would CMHA please clarify whether this item requires the contractor to obtain written consent when citing this project in its future solicitation responses to other potential customers?  
**Yes, written consent is required.**
4. Attachment C Terms and Conditions includes a requirement for criminal background checks and drug screenings. Is this item applicable to this contract?  
**Yes.**
5. Attachment D Experience Summary states “Please provide a summary of your company’s experience and technical qualifications as requested in the QSP document.” Would CMHA

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please clarify “technical qualifications” refers to experience or project management/quality assurance description?

This refers to both the “Relevant Experience” and “Project Management Ability/Quality Assurance” in Section 5.0 of the QSP Document.

\*\*\*END OF ADDENDUM TO DATE 12/28/2023\*\*\*

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