



**SOLICITATION TP24-1002
Supplemental Vacancy Prep
ATTACHMENT B FEE SUBMISSION FORM**

The proposed fees are all-inclusive of all related costs that the successful proposer will incur to provide the noted services, including but not limited to: employee costs and benefits, clerical support, supplies, materials, licensing, insurance, travel, fuel surcharges, franchise fees, etc. The Proposer is responsible for providing firm, fixed costs as specified below. In addition, the proposer must provide a fixed, firm cost for additional services. **(Taxes must be included in all quotes.)** If Contractor is awarded the contract for this solicitation, this Fee Submission Form may be used as Exhibit B to the Contract. The completion of the form is no guarantee of a contract or the award of any services.

Touchstone Property Services include taxes for most properties. See Section 20.4 of the Terms and Conditions. TPS reserves the right to add or delete services.

TOTAL UNIT TURNOVER

Proposed Fees: Offeror shall provide firm fixed costs to provide the services described in the RFP

TOTAL UNIT TURNOVER INCLUDES JANITORIAL SERVICES, MAINTENANCE, FINISHING THE PERIMETER, AND PAINTING (See Attachment A) ALSO SEE ATTACHMENT O FOR MAXIMUM RATES TO BE AWARDED.

| | Firm, Fixed Rate Per Unit |
|--|------------------------------|
| HIGH RISES | |
| 0 Bedroom/Studio | \$ _____ |
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| 0 Bedroom/Studio (with carpet cleaning) | \$ _____ |
| 1 Bedroom (with carpet cleaning) | \$ _____ |
| 2 Bedroom (with carpet cleaning) | \$ _____ |
| TOWNHOMES AND FLATS | |
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| 3 Bedroom | \$ _____ |
| 4 Bedroom | \$ _____ |
| 5 Bedroom | \$ _____ |
| 6 Bedroom | \$ _____ |
| 7 Bedroom | \$ _____ |
| | |

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| SINGLE FAMILY HOMES | |
|---------------------|----------|
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| 3 Bedroom | \$ _____ |
| 4 Bedroom | \$ _____ |
| 5 Bedroom | \$ _____ |
| 6 Bedroom | \$ _____ |

TRASHOUT PRICING

Proposed Fees: Offeror shall provide firm fixed costs to provide the services described in the RFP

TRASHOUT SERVICES ARE EXPLAINED IN ATTACHMENT A. ALSO SEE ATTACHMENT O FOR MAXIMUM RATES TO BE AWARDED.

| | Firm, Fixed Rate Per Trashout |
|-------------------------|----------------------------------|
| HIGH RISES | |
| 0 Bedroom/Studio | \$ _____ |
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| | |
| TOWNHOMES AND FLATS | |
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| 3 Bedroom | \$ _____ |
| 4 Bedroom | \$ _____ |
| 5 Bedroom | \$ _____ |
| 6 Bedroom | \$ _____ |
| 7 Bedroom | \$ _____ |
| | |
| SINGLE FAMILY HOMES | |
| 1 Bedroom | \$ _____ |
| 2 Bedroom | \$ _____ |
| 3 Bedroom | \$ _____ |
| 4 Bedroom | \$ _____ |
| 5 Bedroom | \$ _____ |
| 6 Bedroom | \$ _____ |

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ADDITIONAL SERVICES PRICING

Proposed Fees: Offeror shall provide firm fixed costs to provide the services described in the RFP

| | Firm, Fixed Rate |
|---|------------------|
| GLAZING | |
| Tub (each) | \$ _____ |
| Sink (each) | \$ _____ |
| Countertop (each) | \$ _____ |
| General hourly rate | \$ _____ |
| GENERAL PAINTING | |
| Interior (hourly) | \$ _____ |
| Exterior (hourly) | \$ _____ |
| CONCRETE | |
| Repairs (hourly) | \$ _____ |
| DOORS | |
| Hardware replacement (per set) | \$ _____ |
| Adjustments/Repairs (each) | \$ _____ |
| Door replacement (each) | |
| WINDOWS | |
| Screens (each) | \$ _____ |
| Locks (each) | \$ _____ |
| Blinds (each) | \$ _____ |
| DRYWALL AND TRIM | |
| Replacement (up to 1 2x2 sheet) | \$ _____ |
| Replacement (up to 1 4x8 sheet) | \$ _____ |
| Baseboard/trim (per linear foot) | \$ _____ |
| WALL/CEILING | |
| Surface repairs (per sq. ft.) | \$ _____ |
| Re-Grout shower walls / floor (per sq. ft.) | \$ _____ |
| ELECTRICAL | |
| Replace interior light fixtures (each) | \$ _____ |
| Replace exterior light fixtures (each) | \$ _____ |
| Replace switches/receptacles (each) | \$ _____ |
| Install smoke detectors (each) | \$ _____ |
| FLOORS | |
| Stripping and waxing floors (hourly) | \$ _____ |
| Repair VCT (sq. ft.) | \$ _____ |
| Repair ceramic tile (sq. ft.) | \$ _____ |
| Replace ceramic tile (sq. ft.) | \$ _____ |
| Carpet replacement (sq. ft.) | \$ _____ |
| Carpet cleaning (sq. yd.) | \$ _____ |

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| | |
|---|----------|
| Strip, sand, stain and polyurethane wood floors (sq. ft.) | \$ _____ |
| FENCING | |
| Install/repair (linear foot) | \$ _____ |
| GENERAL CABINETRY | |
| Sanding, priming & painting (linear foot) | \$ _____ |
| Stain, varnish clear coat (linear foot) | \$ _____ |
| Remove/replace countertop (each) | \$ _____ |
| Remove/replace wall hung cabinets (each) | \$ _____ |
| Install hardware (hinges, knobs) (per set) | \$ _____ |
| GUTTERS | |
| Cleaning (linear foot) | \$ _____ |
| Repairing/Caulking (linear foot) | \$ _____ |
| GENERAL HANDYMAN | |
| Routine handyman repairs (interior/ exterior) (hourly) | \$ _____ |
| GENERAL JANITORIAL | |
| General janitorial services (hourly) | \$ _____ |
| MINOR PLUMBING | |
| Plumbing services (plumbing stoppage, replace p-traps, stems, showerheads, etc.) (hourly) | \$ _____ |

ADDITIONAL SERVICES MATERIALS/SUPPLIES

| Description | Percentage deducted from Contractor's MSRP |
|---------------------|--|
| Supplies and Parts | _____ % |
| "On Shelf" Products | _____ % |

DISCOUNT OFFERED FOR EARLY PAYMENT: _____ % if invoice paid within _____ days of properly submitted invoice as stated in the RFP.



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Other Additional Services (unique to your company if any)

Provide a firm fixed hourly rate for any related services

| Position | Firm Fixed Hourly Rate |
|----------|------------------------|
| | \$ _____ |
| | \$ _____ |
| | \$ _____ |
| | \$ _____ |

Notes and Exclusions:

DISCOUNT OFFERED FOR EARLY PAYMENT: _____ % if invoice paid within _____ days of properly submitted invoice as stated in the RFP.

PROPOSER'S STATEMENT

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if TPS discovers that any information entered herein to be false, such shall entitle TPS to not consider or make award or to cancel any award with the undersigned party. Pursuant to all RFP Document including attachments, this Fee Submission Form, and pursuant to all documents submitted, the undersigned proposes to supply TPS with the services and/or products described herein for the fee(s) submitted pertaining to this RFP.

Date: _____

Company: _____

Address: _____

City, State, Zip _____

Phone(s): _____

Email: _____

By: _____
(Signature of Offerer)

By: _____ Title: _____
(Print Name)

Fed Tax ID: _____