



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, February 27, 2024

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – January 26, 2024 (**Rescheduled from January 30, 2024**)

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. Resolution #293 – Resolution Approving the Financial Report for the Month of January 2024 with Collection Losses

(Enclosure #2) (Cedric Oluoch/Jeff Burton) (Roll Call)

2. Resolution #294 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, City West Retail and Touchstone Property Services for the Twelve Months Ending December 31, 2023 for Calendar Year 2023

(Enclosure #3) (Cedric Oluoch/Jeff Burton) (Roll Call)

3. **Resolution #295** – Resolution Authorizing the Authority of the Chief Executive Officer of Touchstone Property Services to Sign the Third One-Year Contract Extension Option for Contract TP21-1002; Waste Collection Services with Rumpke of Ohio, Inc. in a Not-to-Exceed Amount of \$200,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #4) (Jeff Burton/Ashley Clericus) (Roll Call)

4. **Resolution #296** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the First One-Year Contract Extension Option for Contract TP22-1011; Alarm Systems Maintenance, Repair and Monitoring with Integrated Protection Services, Inc. in a Not-to-Exceed Amount of \$117,812 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Jeff Burton/Ashley Clericus) (Roll Call)

5. **Resolution #297** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the First One-Year Contract Extension Option for Contract TP23-1005; Printing and Mailing Services with Shanicea Benton d/b/a Elegant Ends Shoe Boutique and Specialty Lithographing Company in a Not-to-Exceed Amount of \$125,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #6) (Jeff Burton/Ashley Clericus) (Roll Call)

6. **Resolution #298** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Execute a Lease Renewal with PNC Bank with an Effective Date of July 29, 2024

(Enclosure #7) (Joe Norton) (Roll Call)

During January 2024 of fiscal year 2024, TPS entered into three (3) non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #8) (Ashley Clericus)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

**Cincinnati Metropolitan Housing Authority
*Board of Housing Commissioners***

Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Teri Spears
Ms. Bernadette Watson
Mr. Edward R. O'Donnell
Mr. Kevin M. Moore