



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, May 28, 2024

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
 - 2. Roll Call**
 - 3. Approval of Minutes**
 - 4. Discussion of Secretary Recommendations**
 - 5. Adjourn**
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II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Board Meeting – April 30, 2024**

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

- 1. Resolution #306 – Resolution Approving the Bad Debt Write-Offs for April 2024**

(Enclosure #2) (Cedric Oluoch/Jeff Burton) (Roll Call)

- 2. Resolution #307 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, City West Retail and Touchstone Property Services for the for Months Ending January 31, February 29, March 31 and April 30, 2024 for Calendar Year 2024**

(Enclosure #3) (Cedric Oluoch/Jeff Burton) (Roll Call)

3. **Resolution #308** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. TP24-1013 – Supplemental Locksmith Services

(Enclosure #4) (Jeff Burton/Ashley Clericus) (Roll Call)

4. **Resolution #309** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the First One-Year Contract Extension Option for Contract TP23-1004; Work Order Services with the Stonestreet Group LLC; Trustus Transportation LLC d/b/a Trustus Maintenance & Janitorial; Ultimate Professionals LLC; Brown Development & Construction LLC; Crossty Renovation Services LLC; Diamond Professional Contractors LLC; G2 Residential Services LLC; Howard Edwards Contractors LLC; GLT Renovations LLC; Prestige Home Improvement & Roofing LLC; Hatcher Housing LLC; Highendless Remodeling LLC; Bruce Gray d/b/a From the Ground Up Renovations; Triton Services, Inc.; DCJ Janitorial LLC; and Cogar Enterprise LLC in a Not-to-Exceed Amount of \$150,000 Annually Per Contractor or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Jeff Burton/Ashley Clericus) (Roll Call)

During April 2024 of fiscal year 2024, TPS did not enter into any non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #6) (Ashley Clericus)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

**Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners**

**Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Teri Spears
Ms. Bernadette Watson
Mr. Edward R. O'Donnell**

