



ADDENDUM #1

Quotations for Small Procurements
Maintenance, Repair and Operating Supplies
Solicitation No. 2024-1859

Originally Issued August 14, 2024

Addendum 1 – Issued August 26, 2024

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

1. Are the payment terms net 30 days? **Per Section 7-Invoices of the General Terms and Conditions (Attachment B to the QSP file), CMHA will pay properly submitted invoices in approximately 30 days.**
2. Does pricing have to hold for a year or three years? **Per the Contractor's Fee Submission Form (Attachment B to the Quote Packet file), "The fees shall be a firm fixed price..." so the quotes you provide must be fixed for the entire contract term. However, as noted on the Fee Submission Form, the items listed on the form are "examples of the types of parts, supplies, and materials we will utilize during the term of any ensuing contract agreements."**

Section 3.3 of Attachment A-Scope of Work to the QSP file states,

Brand Names/Substitutions: The Authority is providing any brand names listed herein as a sample only so that proposers have a better understanding as to the minimum product standards the Authority desires. As required by HUD regulation, proposers may propose an "equal" or "same as" product, as long

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as such product is substantially equivalent to the products identified. Also, all specifications are subject to normal manufacturing tolerances. Once awards have been issued, substitutions of contracted items are not permitted unless prior approval is received by the Authority.

CMHA may order other items that are not included on this list.

3. Is there an opportunity to increase pricing after the first year? **See response to #2.**
4. For the Batteries, Electrical, HVAC, Janitorial, Lighting, Parts/Supplies, Plumbing, and Safety categories below can you please provide an in-depth description including UOM, dimensions of the product, and annual usage if possible of each currently used item as well as the manufacture and manufacture number? **Use 1 UOM for each category, whether it be 1 part, 1 package, etc. Write in your UOM type (e.g., each, pack, etc.) in your price. See response to #2 above.**

END OF ADDENDUM TO DATE 8/26/24

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