



ADDENDUM #3

Quotations for Small Procurements
Asset Management Training
Solicitation No. 2024-1873

Originally Issued October 3, 2024

Addendum 3 – Issued November 5, 2024

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

CHANGES:

The due date has been extended to 11:00 AM on November 12, 2024.

QUESTIONS:

1. It didn't state the number of training per sessions in the scope of work. How many trainings will be required?
 - a. HOTMA (1or 2 days depending on the curriculum)
 - b. Rent Calculation - Public Housing (4 to 5 days with certification)
 - c. Professionalism/ Work Place Etiquette (1or 2 days depending on the curriculum)
 - d. PHM Training/Certification (4 to 5 days with certification)
 - e. Project Management for Maintenance Supervisors (1or 2 days depending on the curriculum)
 - f. Train the Trainer (1 to 5 days)
 - g. Time Management (1or 2 days depending on the curriculum)
 - h. OSHA (4 to 5 days with a certification)
2. Does the contractor schedule the training sessions or is it done along with CMHA? **If there is an existing training that is local or online, staff can attend those established dates. If not, then the scheduling would be done in conjunction with CMHA.**

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3. Why has this solicitation been extended again? **To allow more time for responses.**
4. How many contractors will be selected for this solicitation? **One or more contractors will be selected at CMHA's discretion.**
5. Is this contract for one year or more? **One year with two optional one-year renewals.**
6. If contract is renewed, how many years will it be? **Not to exceed a total of 3 years.**

*****END OF ADDENDUM TO DATE 11/5/2024*****

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