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## ADDENDUM #1

Quotations for Small Procurements  
Document Destruction Services  
Solicitation No. 2025-5804

Originally Issued February 20, 2025

### Addendum 1 – Issued February 26, 2025

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

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### QUESTIONS:

1. Does the total amount for this contract of \$75,000 mean it is over 1 year or over 3 years? **\$75,000 over 3 years.**
2. The measurements are, "Large 34" high by 19" wide by 16" deep which we will be providing. Will these require a lid? **Containers should include a lid.**
3. Are we able to return the consoles when we empty them or are the contractors supposed to fill the consoles while on site and return them before the end of work day? **The current contractor utilizes a truck that shreds the contents of the consoles on-site; however, this method is not required. Proposers should explain in their proposals their methodology. Preferably the containers will remain on-site.**

\*\*\*END OF ADDENDUM TO DATE 2/26/25\*\*\*

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