



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, February 25, 2025

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – January 28, 2025

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. **Resolution #350** – Resolution Approving the Financial Report for the Month of January 2025 with Collection Losses

(Enclosure #2) (Vernal Moore/Cedric Oluoch) (Roll Call)

2. **Resolution #351** – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, Bennett Point, Riverview San Marco, City West Retail and Touchstone Property Services for the Month Ending January 31, 2025 for Calendar Year 2025

(Enclosure #3) (Cedric Oluoch) (Roll Call)

3. **Resolution #352** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services from Outside Vendors

1. **SOL TP25-1009 Supplemental Pest Control Services**

- (Enclosure #4) (Vernal Moore/Marco Benavides) (Roll Call)

4. **Resolution #353** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Fourth One-Year Contract Extension Option for Contract TP21-1002; Waste Collection Services with Rumpke of Ohio, Inc. in a Not-to-Exceed Amount of \$200,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

- (Enclosure #5) (Vernal Moore/Marco Benavides) (Roll Call)

5. **Resolution #354** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Second One-Year Contract Extension Option for Contract TP22-1011; Alarm Systems Maintenance, Repair and Monitoring with Integrated Protection Services, Inc. and a Not-to-Exceed Amount of \$117,812 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

- (Enclosure #6) (Vernal Moore/Marco Benavides) (Roll Call)

6. **Resolution #355** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Second One-Year Contract Extension Option for Contract TP23-1005; Printing and Mailing Services with Specialty Lithographing Company in a Not-to-Exceed Amount of \$125, 000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

- (Enclosure #7) (Vernal Moore/Marco Benavides) (Roll Call)

7. **Resolution #356** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter into Contracts for Solicitation TP24-1018; Supplemental Janitorial Services with Your Family Maid LLC; Trustus Transportation, LLC d/b/a Trustus Maintenance and Janitorial; Center for Employment Opportunities, Inc.; Mac Consulting LLC; Royalty Janitorial Services LLC; Crown Paris Janitorial Services, LLC; G2 Residential Services LLC; Nu-Look Cleaning LLC; Kare ‘N’ Cleaning Services Inc; Pleazant Contracting Services, LLC; DCJ Janitorial LLC; A-1 Janitorial Services LLC; Nailed It Cleaning Service; Greater Cincinnati Cleaning Services LLC; SRB All Occasions LLC; J Companies LLC; Junk Management LLC; D10, LLC; Crystals Cleaning Services; Xcell Building Maintenance; Bears Cleaning Service LLC; and Hatcher Housing LLC in a Not-to-Exceed Amount of \$150,000 Annually for the Pool of Contractors or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #8) (Vernal Moore/Marco Benavides) (Roll Call)

During January 2025 of fiscal year 2025, TPS entered into five (5) non-construction contracts with not-to-exceed maximum amounts below \$100,000.

(Enclosure #9) (Marco Benavides)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

**Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners**

**Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Teri Spears
Ms. Bernadette Watson
Mr. Edward R. O'Donnell
Ms. Lann B. Field**