



## **ADDENDUM #1**

Request for Proposals  
Reception Services  
Solicitation No. 2025-1010

Originally Issued March 27, 2025

### **Addendum 1 – Issued April 16, 2025**

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

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### **CHANGES:**

**The Non-Mandatory Pre-Proposal Conference is rescheduled for April 24, 2025 at 1:00PM. The Microsoft Teams link and meeting information remains the same.**

**The Last Date for Questions is extended to April 25, 2025 at 11:00AM.**

**The Proposal Submittal Deadline is extended to May 1, 2025 at 11:00AM.**

### **QUESTIONS:**

1. Referring to “2.0 Economic Inclusion Participation”, please specify whether the provided MBE/WBE and Section 3 goals are mandatory for the vendor to bid on this contract or not. **The economic inclusion goals for this solicitation are aspirational and not mandatory. MBE, WBE, SBE and Section 3 businesses are encouraged to apply.**
2. It is our understanding that this is the re-issued contract of RFP #2022-1010 that was released in 2022. Is it correct? **2022-1010 included several other types of services in the scope of work. This solicitation is for Reception Services only.**

**\*\*\*END OF ADDENDUM TO DATE 4/16/2025\*\*\***

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