



ADDENDUM #1

Request for Proposals
Vacancy Prep Unit Turnover (Make Ready)
Solicitation No. 2025-1019

Originally Issued May 7, 2025

Addendum 1 – Issued May 21, 2025

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

These questions pertain to the Section 2.8.2.4 of the scope of work which states, "Contractor and staff must receive NSPIRE Protocol Training to ensure that repairs are completed consistent with HUD Standards."

- Will CMHA be providing this training? **Yes**
- If yes, will it be provided as a class to all awarded contractors or via one-on-one training? **Classroom training**
- Will we be provided with a certificate of completion of the training or will CMHA keep a record of companies that have been trained? **CMHA will track attendance.**
- If a company already has the training, how do we prove it? **Provide a certification of completion and/or documentation of training hours from a qualified trainer.**
- Considering the start date of contracts is 7/1/25 but the issuance of the contracts won't be until late June, how does CMHA intend to provide the training to companies that don't have it on such short notice? **The training will be 2 to 3 hours long. There will be enough time for contractors to obtain the required training before receiving a unit assignment.**

1627 WESTERN AVENUE, CINCINNATI, OHIO 45214

Phone: (513) 333-0670 Fax: (513) 977-5606 TDD: (513) 977-5807 Website: www.cintimha.com

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- If this training is not provided by CMHA, will CMHA pick up the cost of attending the training? **No**
- Can CMHA provide the names of companies/agencies that can provide the training? **We recommend that contractors thoroughly research the various companies offering NSPIRE training that align with their budgetary constraints and time commitments. Note that a certification is not required.**

END OF ADDENDUM TO DATE 5/21/25