



CMHA Boardroom  
1635 Western Avenue  
Cincinnati, Ohio 45214

**TOUCHSTONE PROPERTY SERVICES, INC.**

**MEETING AGENDA**

**BOARD OF COMMISSIONERS**

**Cincinnati, OHIO**

**Tuesday, May 27, 2025**

**6:00 P.M.**

**I. AGENDA SCHEDULE**

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
4. Discussion of Secretary Recommendations
5. Adjourn

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. Board Meeting – April 29, 2025

(Enclosure #1) (Roll Call)

**IV. DISCUSSION OF SECRETARY RECOMMENDATIONS**

1. Resolution #373 – Resolution Approving the Financial Report for the Month of April 2025 with Collection Losses

(Enclosure #2) (Roll Call)

(Vernal Moore/Christy Stuckey/Michael Silbernagel/Cedric Oluoch)

2. Resolution #374 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, Bennett Point, Riverview San Marco, Beechwood, Marquette Manor, City West Retail and Touchstone Property Services for the Four Months Ending April 30, 2025 for Calendar Year 2025

(Enclosure #3) (Cedric Oluoch) (Roll Call)

3. **Resolution #375** – Resolution Authorizing the Chief Executive Officer to Sign the Second One-Year Contract Extension Option for Contract TP23-1004; Work Order Services with The Stonestreet Group LLC; Trustus Transportation LLC d/b/a Trustus Maintenance & Janitorial; Ultimate Professionals LLC; Brown Development & Construction LLC; Crossty Renovation Services LLC; Diamond Professional Contractors LLC; G2 Residential Services LLC; Howard Edwards Contractors LLC; GLT Renovations LLC; Prestige Home Improvement & Roofing LLC; Hatcher Housing LLC; Highendless Remodeling LLC; Bruce Gray d/b/a From The Ground Up Renovations; Triton Services, Inc.; DCJ Janitorial LLC; and Cogar Enterprise LLC in a Not-to-Exceed Amount of \$560,000 Annually Per the Pool of Contractors (\$280,000 for the Remaining Calendar Year 2025) and the Remaining \$280,000 for Calendar 2026 or the Board Approved Calendar Year 2026 Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #4) (Roll Call)

(Vernal Moore/Christy Stuckey/Michael Silbernagel/Marco Benavides)

4. **Resolution #376** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter into Contracts for Solicitation TP25-1017; Electrical Services with Seco Electric Co., Inc.; and Prestige Home Improvement & Roofing LLC in a Not-to-Exceed Amount of \$23,368 Annually Per the Pool of Contractors (\$13,000 for the Remaining Calendar Year 2025) and the Remaining \$10,368 for Calendar Year 2026 or the Board Approved Calendar Year 2026 Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Roll Call)

(Vernal Moore/Christy Stuckey/Michael Silbernagel/Marco Benavides)

During April 2025 of fiscal year 2025, TPS did not enter into any non-construction contracts with not-to-exceed maximum amounts below \$100,000. Appropriate Procurement processes are adhered to for all purchases.

(Enclosure #6) (Marco Benavides)

## **V. ADJOURN**

**TOUCHSTONE PROPERTY SERVICES, INC. Board**

**Cincinnati Metropolitan Housing Authority  
*Board of Housing Commissioners***

**Mr. William Myles, Chair  
Ms. Mayme L. Mitchell, Vice-Chair  
Mr. Thomas J. Weidman  
Ms. Teri Spears  
Ms. Bernadette Watson  
Mr. Edward R. O'Donnell  
Ms. Lann B. Field**