



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, September 30, 2025

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – August 19, 2025

(Enclosure #1) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. Resolution #391 – Resolution Approving the Financial Report for the Month of August 2025 with Collection Losses

(Enclosure #2) (Roll Call)

(Vernal Moore/Christy Stuckey/Cedric Oluoch)

2. Resolution #392 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View Apartments, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, Bennett Point, Riverview San Marco, Logan Commons, Beechwood, Marquette Manor, City West Retail and Touchstone Property Services for the Months Ending July 31, 2025 and August 31, 2025 for Calendar Year 2025

(Enclosure #3) (Cedric Oluoch) (Roll Call)

3. **Resolution #393** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Fourth One-Year Contract Extension Option for Contract TP21-1008; Elevator Maintenance and Repair Services with TK Elevator Corporation in a Not-to-Exceed Amount of \$200,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #4) (Marco Benavides) (Roll Call)

(Vernal Moore/Christy Stuckey)

During August 2025 of calendar year 2025, TPS entered into one (1) non-construction contract with not-to-exceed maximum amounts below \$100,000. Appropriate Procurement processes are adhered to for all purchases.

(Enclosure #5) (Marco Benavides)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

**Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners**

**Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Teri Spears
Ms. Bernadette Watson
Mr. Edward R. O'Donnell
Ms. Lann B. Field**