



ADDENDUM #2

Request for Proposals
Hotel Services
Solicitation No. 2026-1001

Originally Issued November 15, 2025

Addendum 2 – Issued December 8, 2025

To Offerors:

The following additions, deductions, changes and corrections to the proposal and specifications for the above referenced project shall hereby be incorporated into the work, and their affect on the proposal shall be reflected in the Offeror's proposal. Offerors shall also verify this fact by indicating the receipt of the addendum in their proposal.

QUESTIONS:

1. Are third-party travel management companies permitted to respond to this request? **Yes.**
2. Can you clarify what cities apply in Hamilton County, OH that you would like us to source for housing ? OR if you have a specific address that we can reference with a maximum mile radius? **Attached is a list of neighborhoods were we have properties. The most needed are locations near Winton Hills, Fairmount, Price Hill, and Avondale.**
3. Is it permissible to submit more than one hotel to support this group? **Yes**
 - If so, is there a limit of how many hotels? **There is no limit. Fee forms for each hotel should be submitted.**
4. What is the minimum hotel class required, i.e. 3 Star, 3 AAA Diamond Rating, etc. **There is no hotel class requirement, however CMHA reserves the right to visit locations to ensure suitability. Hotels with Cooking and Laundry facilities are highly desirable.**

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5. How many CMHA residents will need housing and what are the intervals for this annual/multi-year contract? **Unknown. Placement is for emergency purposes and temporary housing due to property rehabilitation initiatives.**
 6. Will a tax-exempt form be provided? **Yes**
 7. Is there an estimate of the required number of parking spaces? **No**
 8. Is this a new contract? **No.**
 - o If not new, who was the past incumbent, and what is the contract number?
See Addendum 1 for average rates of 2 current hotels under contract.
 9. Do you have a target date or date range for the final award decision? **February 1, 2026**

END OF ADDENDUM TO DATE 12/8/25

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