



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, November 25, 2025

6:00 P.M.

I. AGENDA SCHEDULE

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Discussion of Secretary Recommendations**
- 5. Adjourn**

II. ROLL CALL

III. APPROVAL OF MINUTES

- 1. Board Meeting – August 19, 2025**
(Enclosure #1) (Roll Call)
- 2. Board Meeting – October 28, 2025**
(Enclosure #2) (Roll Call)

IV. DISCUSSION OF SECRETARY RECOMMENDATIONS

- 1. Resolution #399 – Resolution Approving the Financial Report for the Month of October 2025 with Collection Losses**
(Enclosure #3) (Vernal Moore/Cedric Oluoch) (Roll Call)
- 2. Resolution #400 – Resolution to Approve the Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, Bennett Point, Riverview San Marco, Logan Commons, Beechwood, Marquette Manor, City West Retail and Touchstone Property Services for the Month Ending October 31, 2025 for Calendar Year 2025**
(Enclosure #4) (Vernal Moore/Cedric Oluoch) (Roll Call)

3. **Resolution #401** – Resolution to Approve Calendar Year 2026 Annual Budget for Hamilton County Affordable Housing

(Enclosure #5) (Vernal Moore/Cedric Oluoch) (Roll Call)

4. **Resolution #402** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Negotiate and Enter Into Contracts for Solicitation TP25-1035; Answering Services with eCallogy, LLC; Lee Consulting Associates LLC d/b/a CallCenter123; McGhee and Associates, LLC; IVox Solutions, LLC; Gilson Software Solutions-PHA, LLC; and Push Contractors Inc. in a Not-to-Exceed Amount of \$50,000 Annually Per the Pool of Contractors or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #6) (Vernal Moore/Christy Stuckey/Marco Benavides) (Roll Call)

During October 2025 of calendar year 2025, TPS did not enter into any non-construction contracts with not-to-exceed maximum amounts below \$100,000.

Appropriate Procurement processes are adhered to for all purchases.

(Enclosure #7) (Marco Benavides)

V. **ADJOURN**

TOUCHSTONE PROPERTY SERVICES, INC. Board

**Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners**

**Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Teri Spears
Ms. Bernadette Watson
Mr. Edward R. O'Donnell
Ms. Lann B. Field**