



CMHA Boardroom
1635 Western Avenue
Cincinnati, Ohio 45214

TOUCHSTONE PROPERTY SERVICES, INC.

MEETING AGENDA

BOARD OF COMMISSIONERS

Cincinnati, OHIO

Tuesday, February 24, 2026

6:00 P.M.

I. AGENDA SCHEDULE

1. Call Meeting to Order
 2. Roll Call
 3. Approval of Minutes
 4. Discussion of Secretary Recommendations
 5. Adjourn
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II. ROLL CALL

III. APPROVAL OF MINUTES

1. Board Meeting – January 27, 2026

(Enclosure #1) (Roll Call)

V. DISCUSSION OF SECRETARY RECOMMENDATIONS

1. Resolution #417 – Resolution Approving the Financial Report for the Month of January 2026 with Collection Losses

(Enclosure #2) (Vernal Moore/Cedric Oluoch) (Roll Call)

2. Resolution #418 – Resolution to Approve the Unaudited Financial Statements for Hamilton County Affordable Housing, Springdale Senior Limited Partnership d/b/a Baldwin Grove, The Reserve on South Martin, Cary Crossing, West Union Square, Sutter View, Evanston, Pinecrest, Park Eden Apartments, Marianna Terrace, Horizon Hills, Bennett Point, Riverview San Marco, Logan Commons, Beechwood, Marquette Manor, City West Retail and Touchstone Property Services for the Month Ending December 31, 2025 for Calendar Year 2025

(Enclosure #3) (Vernal Moore/Cedric Oluoch) (Roll Call)

3. **Resolution #419** – Resolution Providing Authorization to Proceed with the Request for Proposals and Solicitations for General Goods and Services and Construction from Outside Vendors

1. SOL TP26-1006 – Waste Collection Services
2. SOL TP26-1007 – Alarm System Maintenance and Monitoring Services

(Enclosure #4) (Vernal Moore/Marco Benavides) (Roll Call)

4. **Resolution #420** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Fourth One-Year Contract Extension Option for Contract TP22-5001; Audit and Tax Preparation Assistance with Novogradac & Company, LLP in a Not-to-Exceed Amount of \$250,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #5) (Cedric Oluoch/Marco Benavides) (Roll Call)

5. **Resolution #421** – Resolution Authorizing the Chief Executive Officer of Touchstone Property Services to Sign the Third One-Year Contract Extension Option for Contract TP23-1005; Printing and Mailing Services with Specialty Lithographing Company in a Not-to-Exceed Amount of \$25,000 Annually or the Board Approved Budget for a Maximum 5-Year Contract, Funded by Operating Funds

(Enclosure #6) (Vernal Moore/Marco Benavides) (Roll Call)

During January 2026 of calendar year 2026, TPS entered into two (2) non-construction contract with not-to-exceed maximum amounts below \$100,000. Appropriate Procurement processes are adhered to for all purchases.

(Enclosure #7) (Marco Benavides)

V. ADJOURN

TOUCHSTONE PROPERTY SERVICES, INC. Board

Cincinnati Metropolitan Housing Authority
Board of Housing Commissioners

Mr. William Myles, Chair
Ms. Mayme L. Mitchell, Vice-Chair
Mr. Thomas J. Weidman
Ms. Bernadette Watson
Mr. Edward R. O'Donnell
Ms. Lann B. Field